

**EL DORADO COUNTY FIRE PROTECTION DISTRICT
4040 CARSON ROAD
CAMINO, CALIFORNIA 95709**

BOARD OF DIRECTORS

**ED COURTIAL - CHAIR
THOMAS MAHACH
JOE ROSE – VICE CHAIR
CURTISS WEIDMER**

FIRE CHIEF

BRUCE M. LACHER

CONFORMED AGENDA

August 21, 2007

**CLOSED SESSION
6:30P.M.**

**OPEN SESSION
7:00 P.M.
2850 Fairlane Court, Building "C"
Placerville, CA 95667**

Board meeting had been changed from August 15 to August 21, 2007.

- 1. CALL TO ORDER – 7:10 P.M.**

- 2. CLOSED SESSION-**
 - A. Annual Performance Evaluation of the Fire Chief.**

- 3. PLEDGE OF ALLEGIANCE-**

- 4. APPROVE AGENDA -
ACTION TAKEN – Motion made by Director Rose to approve the agenda. Motion seconded by Director Mahach.
AYES: Courtial, Mahach, Rose and Weidmer
ABSENT: None
NOES: None

- 5. CONSENT CALENDAR – (All items approved on single vote except those pulled for individual comment)

- A. MINUTES: July 11, 2007 regular Board meeting.

- B. CLAIM PAYMENT – Report of Vouchers July 1, 2007 through July 31, 2007.

CLAIM BATCHES:

DISTRICT:

YEAR END 2006-2007 BUDGET:

\$ 103,563.22 (June 30, 2007)

\$ 18,089.58 (June 30, 2007)

2007 – 2008 BUDGET:

\$ 89,765.75 (July 13, 2007)

\$ 99,516.49 (July 17, 2007)

AMBULANCE/JPA:

YEAR END 2006 – 2007 BUDGET:

\$ 6,058.42 (JULY 18, 2007)

2007 – 2008 BUDGET:

\$ 30,569.83 (July 19, 2007)

5. CONSENT CALENDAR continued-

INVOICES/TRANSFERS/JOURNAL ENTRIES**DEPOSITS:**

ACTION TAKEN – Motion made by Director Rose to approve the Consent Calendar. Motion seconded by Director Mahach.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

6. **PUBLIC COMMENT** (any person wishing to address the Board on any item that is not on the Agenda, may do so at this time). Public comments are limited to five minutes per person.

ACTION TAKEN- No public comment.

7. **REPORT OF ACTION TAKEN IN CLOSED SESSION-**

ACTION TAKEN- Director Rose reported that the evaluation of the Fire Chief has taken some time because the Board of Directors has decided to create a policy and a more formal form for this purpose. Chief Lacher has submitted a four page memo for this purpose. The Board of Directors unanimously agrees that the Fire Chief has an excellent job performance.

8. **DEPARTMENT MATTERS-**A. **APPOINTMENT TO THE BOARD OF DIRECTORS-**

Consideration of an appointment to the Board of Directors to complete the un-expired term of Director Robert Amaral, District 1, who resigned due to his relocation out of the District. The vacancy for the position has been published and posted as required by Government Code 1780.

8. DEPARTMENT MATTERS-

B. APPOINTMENT TO THE BOARD OF DIRECTORS- continued-

ACTION TAKEN- Director Amaral has moved out of District 1's represented area and has resigned his Board position. To avoid the expense of an election staff recommends the Board consider making an appointment to replace this position until the term expires December 2008. The announcement of the position being open has been published in the Mountain Democrat and the Georgetown Gazette. The announcement has also been posted at all of the Fire Stations in the District. Administration has received two letters of interest to fill this position. Mr. Mark Trowbridge, El Dorado County Fire retiree was present to introduce himself to the Board of Directors and inform them of his interest in the open position for District 1. Mr. Patrick Carroll was also present to introduce himself to the Board of Directors. Mr. Carroll stepped down from the Board of Directors when the final phase of changing the Board members from a seven member board to a five member board so Director Amaral could remain on the Board representing District 1. The Board interviewed both candidates. Director Weidmer stated that both candidates were well qualified to fill this position. Director Weidmer nominated Mr. Carroll for the position and Director Rose seconded the motion.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

Mr. Carroll was appointed to complete the term of District 1 and will be sworn in at the September meeting. Board Chair, Director Courtial thanked both candidates and expressed that they were both well qualified for the position.

8. DEPARTMENT MATTERS- continued-

C. DISCUSSION TO POSSIBLY ENTER INTO A FACILITY USE AGREEMENT WITH GEORGETOWN DIVIDE RECREATION DISTRICT FOR A DOG PARK BEHIND STATION 73, PILOT HILL.

ACTION TAKEN- Mr. Boynton and Mr. Clark were present to discuss their proposal to enter into a property use agreement with the El Dorado County Fire Protection District to establish a Dog Park on Fire District property adjacent to Georgetown Divide Recreation District's Bayley House Historic Park. This property is located behind Station #73, Pilot Hill. There was discussion on liabilities, parking, facility usage, and legal documentation. Director Rose would like staff and legal council to study this further. Director Weidmer moved to enter into a conceptional agreement for a Dog Park with a fence four feet behind Station #73; ensuring parking and legal details are worked out with Georgetown Divide Recreation District. A draft agreement will be completed for the regular meeting of the Board of Directors September 12, 2007. Director Courtial seconded the motion.

AYES: Courtial, Mahach and Weidmer

ABSENT: None

NOES: None

ABSTAIN: Rose

D. STATION 19 PROPERTY EXCHANGE-

ACTION TAKEN- Chief Lacher advised the Board members of the history of this property. In 1979 a septic system was built for fire station #19, in Pleasant Valley, on the neighboring property. The original owners gifted this property to the Fire Department. However, this exchange was not recorded. The new owners of the property wish to trade this property in exchange of their development fees for developing their property. This has been reviewed by legal council. Chief Lacher recommends trading the fees for the property.

8. DEPARTMENT MATTERS-

D. STATION 19 PROPERTY EXCHANGE- continued-

Director Rose motioned accepting the land in exchange of the fees as recommended by legal council. Director Rose also directed staff to have the property in question assessed for market value.

Motion seconded by Director Mahach.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

E. CONTRACT PROPOSAL FROM ROBERT JOHNSON FOR ANNUAL FINANCIAL AUDIT -

ACTION TAKEN-The District has narrowed down the search for a new Accountant to conduct the annual Fire District Audit. Mr. Johnson has been recommended by John Warden (retired CPA).

Attorney Bill Wright has reviewed the contract with Mr. Johnson and changes have been met. Director Weidmer moved to approve the contract with Mr. Robert Johnson to provide the annual audit of the Fire District. Director Mahach seconded the motion.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

F. ANNUAL DEVELOPMENT FEE REPORT - CAPITOL IMPROVEMENT PLAN / DEVELOPMENT IMPROVEMENT FEE REPORT- RESOLUTION 2007-09

Public Hearing published in the Mountain Democrat Friday August 1, and August 8, 2006. The Fire District Board is to consider requesting the County Board of Supervisors to maintain or increase the current amount of the Fire District Improvement Fee, pursuant to Chapter 13.20 of the El Dorado County Ordinance code.

8. DEPARTMENT MATTERS-

F. ANNUAL DEVELOPMENT FEE REPORT - continued-

ACTION TAKEN- Public hearing opened @ 8:12 pm. The Fire District requests the Board of Supervisors to maintain the current amount of the Fire District improvement fees on a yearly basis. There have been no fee changes. Captain Parker asked if the commercial fees are the same as the residential fees. Chief Lacher explained the fee schedule. Public hearing closed @ 8:15pm. Director Mahach moved to approve of Resolution 2007-09 requesting the County Board of Supervisors to maintain the current amount of the Fire District Improvement fee. Director Rose seconded the motion.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

G. ANNUAL SHINGLE SPRINGS AREA BENEFIT ASSESSMENT REPORT -

Resolution 2007-08 approving the levy and collection of fire suppression charges on an annual basis.

ACTION TAKEN- Director Weidmer motioned to approve of Resolution 2007-08 to continue the levy and collection of fire suppression charges on an annual basis. Director Mahach seconded the motion.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

8. DEPARTMENT MATTERS-

H. NON-SAFETY RETIREMENT RESOLUTION 2007-11 INTENT TO CHANGE CONTRACT WITH CALPERS-

Resolution of Intent 2007-11 giving notice of intention to approve amendment to the contract between El Dorado County Fire Protection District and the Board of Administration of the Public Employees Retirement System. Amendment to provide Section 21354.5 (2.7% @ 55 Formula) for local miscellaneous members. Annual costs of the proposed contract amendment are: 1. Change in the Present Value of Benefits = \$74,424. 2. Change in the Accrued Liability = \$41,813. 3. Change in the Total Employer Rate = 4.109%. Final Resolution to be considered and adopted September 12, 2007 with an effective date of September 17, 2007.

ACTION TAKEN- The Board of Directors had approved to amend the contract with California Public Retirement System to change the local miscellaneous member's retirement to (2.7% @ 55 Formula). The resolution of Intent is part of the process to make the contract change.

Director Rose moved to adopt Resolution 2007-11.
Director Mahach seconded the motion.

AYES: Courtial, Mahach and Rose

ABSENT: None

NOES: Weidmer

I. ANNUAL SPECIAL TAX COLLECTION –

Resolution 2007- 10- Annual collection of a Special Tax on the 2006-2007 Property tax roll. Direct charges in the previous Fire Protection District areas of Coloma-Lotus, Northside, Pleasant Valley, Pollock Pines-Camino, and Strawberry.

ACTION TAKEN- Director Weidmer moved to approve Resolution 2007-10. Director Mahach seconded the motion.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

9. COMMITTEE REPORTS -**A. ADMINISTRATIVE COMMITTEE-**

ACTION TAKEN- The District has had several meetings with the architects and engineers regarding the properties and feasibility of building the new Fire Station in Shingle Springs. The Sunset property is about \$700,000.00 and there is a zoning issue that would have to be resolved. There is consideration of using the current property with changes. Other options are still being considered, such as purchasing part of the adjoining property, looking at new property, and possibly joining with another agency. Director Mahach directed staff to contact Art Marinaccio.

B. FIRE SAFE COUNCIL -

ACTION TAKEN – There have been meetings for the Pollock Pines division of Fire Safe Council. Fire Station #17 in Pollock Pines has had an Angora Fire Display set up by Vicki Yorty. Grants are coming in for neighborhood dumpsters and the chipper program. There are coupons available for the Green Waste program. There is funding available for a Fire Safe Program for the City of Placerville. Vicki Yorty and Battalion Chief Mark Johnson will be working together on this. Director Mahach expressed his gratitude to the crew at Station #17 for attending the Fire Safe Council Meeting.

10. EL DORADO COUNTY REGIONAL PREHOSPITAL EMERGENCY OPERATIONS AUTHORITY ("JPA") -
ACTION TAKEN- The JPA is in the black this year for their budget. Next year will not be the same. Diamond Springs is actively pursuing pulling out of the JPA. The JPA Board and the Board of Supervisors have to approve Diamond Springs pulling out. JPA is having a workshop the first week in September. Director Courtial asked the feasibility of the Fire District running its own ambulance service. It is critical to maintain the JPA. Director Rose proposed authoring a joint letter from all JPA Districts supporting the concept of JPA staying together.

11. LEGISLATIVE MATTERS-
 - A. Report on litigation and/or State Budget issues-
ACTION TAKEN – The State passed the budget today.

12. CORRESPONDENCE AND COMMUNICATION –
 - ✚ Department Activity Report -
 - ✚ JPA Activity Report -
 - ✚ Thank you note to Firefighter/Paramedic Brian Kelly from Sandy Martin for making it possible for her to be transported to Kaiser Roseville.
 - ✚ Thank you note to Captain Bill Laybourne, Firefighter/Paramedic Shayne Harris, Firefighter/Paramedic Aaron McCarty, and Firefighter/Paramedic Luke Shepard for being very comforting and responsive to his needs when he became a patient from a fall.

13. CHIEF'S REPORT –

ACTION TAKEN – The District has been very busy. There was a structure fire in Pilot Hill area. This has been the third fire at the same house. The District sent a Strike Team to Tahoe over the weekend. The Chief praised the crews. Battalion Chief Mike Hardy and Battalion Chief Sam Huffman are down at the Zaca Fire in the Los Padres National Forest. Captain Mike Pott has been in Montana as a PIO Officer. The District is sharing a Home Land Security grant with the County to purchase mobile computers for the engines. The District has just hired a new maintenance support person. The District will be changing over to a 48/96 schedule starting January 2008. A committee has been established to set criteria. Director Mahach volunteered to be involved from the Board of Directors.

14. BOARD COMMENTS-

Ed Courtial – No comment

Tom Mahach- No comment

Joe Rose- Would like to thank Mark Trowbridge for his interest in serving on the Board of Directors and would also like to welcome Pat Carroll to the Board.

Curtiss Weidmer- No comment

15. FUTURE AGENDA ITEMS-

Next meeting: Regularly scheduled Board Meeting September 12, 2007 @ 2850 Fairlane Court, Building "C", Placerville, California. Agenda closing time 4:30 P.M., Tuesday September 3, 2007.

16. ADJOURNMENT - 9:38pm

ACTION TAKEN- Director Mahach motioned to adjourn the meeting and Director Rose seconded the motion.

AYES: Courtial, Mahach, Rose and Weidmer

ABSENT: None

NOES: None

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, then please contact Fire Chief Bruce Lacher by telephone at 530.644-9630 or by fax at 530.644-9636. Requests must be made as early as possible and at least one full business day before the start of the meeting.