

**EL DORADO COUNTY FIRE PROTECTION DISTRICT
BOARD MEETING**

February 22, 2024

12:30 Closed Session
1:00 P.M. Open Session

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Meeting ID: 891 3704 7928

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Fire Chief, Tim Cordero

12:30 P.M. OPEN SESSION

PUBLIC COMMENT:

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

12:35 P.M. CLOSED SESSION

- A. Conference With Labor Negotiators
Agency Designated Representative: Fire Chief
Non-Represented Employee Group

1:00 P.M. OPEN SESSION

1. CALL TO ORDER:

Director Kaiserman called the meeting to order at 1:10 P.M

2. ROLL CALL:

Present: Kaiserman, Brunton, Edmiston, Gilchrest
Absent: Ogan

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

4. APPROVE AGENDA:

It was moved by Director Gilchrest and seconded by Director Edmiston to approve the agenda as presented. The motion was passed by the following vote:

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest
Noes: None
Absent: Ogan

5. PUBLIC COMMENT:

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

6. REPORT OF ACTION TAKEN IN CLOSED SESSION;

- A. Conference With Labor Negotiations
Agency Designated Representative: Fire Chief
Non-Represented Employee Group

It was moved by Director Gilchrest and seconded by Director Edmiston to approve the Memorandum of Understanding with the Non-Represented Employee Group and the El Dorado County Fire Protection District. The motion was passed by the following vote:

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest
Noes: None
Abstain: None
Absent: Ogan

7. CONSENT CALENDAR:

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: January 18, 2024 Regular Meeting

- B. Claim Payments/Deposits:

<u>District Claims:</u>	<u>District Deposit:</u>
\$27,521.04	\$3,716.00
\$4,515.00	\$28,735.92
\$9,639.85	\$1,000,000.00
\$2,437.50	\$4,010.26
\$1,616.20	\$4,051.22
\$16,803.65	\$6,790.25
\$15,074.13	\$8,374.30
\$2,801.04	\$5,028.00
\$46,930.81	\$5,131.80

\$27,025.94	\$5,901.98
\$1,200.00	\$9,491.80
\$14,713.37	\$824.00
\$146,650.80	

It was moved by Director Edmiston and seconded by Director Kaiserman to approve the Consent Calendar as presented, Director Gilchrest abstained from the minute approval only. The motion was passed by the following vote:

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest
Noes: None
Absent: Ogan

8. DEPARTMENTAL MATTERS:

A. Administrative – Mid-Year Budget Review- Fiscal Year 2023/2024

- Review and Approve

It was moved by Director Gilchrest and seconded by Director Edmiston to approve Mid-Year Budget Review – Fiscal Year 2023/2024 as presented. Motion was passed by the following vote:

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest
Noes: None
Abstain: None
Absent: Ogan

B. Administrative – Development Impact Fee’s Request

- Review and Approve

It was moved by Director Edmiston and seconded by Director Gilchrest to approve the Fire Chief to assemble the necessary documentation for submittal to the County requesting the use of development impact fees to cover twenty-five (25%) of the costs to purchase and equip the new apparatus. The remaining seventy-five (75%) of the costs will be covered by our apparatus fund. Motion was passed by the following vote:

Ayes: Kaiserman, Brunton, Ogan, Edmiston
Noes: None
Abstain: None
Absent: Gilchrest

C. Administrative - Workplace Violence Prevention Program

- Review and Approve
 1. Review and Approve

It was moved by Director Edmiston and seconded by Director Gilchrest to approve the Workplace Violence Prevention Program. Motion was passed by the following vote:

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest

Noes: None

Abstain: None

Absent: Ogan

D. Administrative – Concur CAL-Card Tracking Software

- Standard Operating Guideline – 2.4 – Update
- Standard Operating Guideline – 2.4.1
 - Review and Approve

It was moved by Director Gilchrest and seconded by Director Edmiston to approve the update of SOG 2.4 and the addition of SOG 2.4.1. Motion was passed by the following vote:

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest

Noes: None

Abstain: None

Absent: Ogan

9. BOARD MATTERS:

10. COMMITTEE REPORTS:

Standing Committees:

A. Budget and Finance (Kaiserman, Gilchrest)

No Report

B. Communications & Outreach (Brunton, Gilchrest)

Director Gilchrest stated the Communication & Outreach Committee will be meeting on February 23, 2024.

Ad-hoc Committees:

A. Facilities and Equipment (Brunton, Kaiserman)

Chief Lohan provided an update on the new apparatus.

B. Human Resources (Ogan, Vacant)

Direct Edmiston stated the HR Committee has a TA with the Non-Represented Employee Group. He stated he appreciated everyone that participated and looks forward to working with them in the future.

C. DSP ECF Annexation Working Group (Kaiserman, Ogan)

Director Kaiserman provided an update on the Board Policies. Chief Cordero provided an update on the current status of the legislative piece.

11. CORRESPONDENCE AND COMMUNICATION:

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.

12. FIRE CHIEF'S REPORT:

- City of Placerville
 - We are continuing to work with City staff on potential land acquisition for the PSB. The City Council held a workshop on January 30 to discuss the PSB and funding needs for the facility, in addition to other needs within the City. Several different funding sources were identified as options, the Council provided direction to staff for additional information with no action taken.
 - We are working with the City and Placerville FSC on their annual Fire Safety Event in March 2024, ECF is one of the sponsoring agencies. We have allowed the Placerville Fire Safe Council to advertise their event with a banner at Station 25.
- JPA
 - We have begun the contract negotiations with the County for our JPA contract with expires on June 30, 2025.
 - There has not been any additional movement on the EMS Supervisor position and/or the additional medic unit. The JPA Board is looking for clarity on the funding of these items before taking action.
- District information
 - The recent storm systems locally have qualified for Pre-Position funding from Cal OES. These funds allow for the upstaffing of additional engine companies and Chief Officer coverage in the County. Our personnel have stepped up, in conjunction with DSP personnel, to staff additional engines during these storms. The District did see some localized damage from the storms a couple weeks ago, primarily due to wind with trees and power lines down. We did have 3 homes significantly damaged from falling trees.
 - Sierra Pafic Industries (SPI) has been doing significant tree and brush clearing along Carson Road, near and around Station 21. They offered to remove several of the trees at Station 21 as part of their project, at no cost to the District.
 - Annual Live Fire Drills have been completed by all of our personnel. Thank you to Chief McVay, Chief Adams, Captain Lemos and the other proctors for putting these drills together for all our personnel. ECF, DSP and Cal Fire units all participated.
 - Staff has been working with AP Triton regarding the Cameron Park Fire Services, mainly providing additional information or clarification.
 - The Fire Prevention Bureau is moving to Station 49 the week of Feb. 20th. Chief Stirling and Captain Shepard will move initially. Gina Alvarado will be moving mid/late March to Station 49 as well. The Prevention Bureau is notifying the public of this move, the

delay in moving Gina is to further notify the public. In conjunction with the move of Fire Prevention, RTS is setting up a workstation for me at Station 49 to improve some efficiency with daily workflows.

- Our HRT's will be participating in their quarterly training with CHP on March 19th in the area of Blue Lakes.
- Captain Rose will be taking the lead on our upcoming Annual Auto Extrication training, March 4, 6 and 8 at the Extreme Towing Yard located at 6590 Commerce Way in Diamond Springs.
- Staff is monitoring the call volume and response statistics of Medic 28 with the recent changes in medic unit locations.

13. BOARD COMMENTS:

Brunton: Director Brunton stated he attended the recent Live Fire Training and said it went really well and that its good to see all the crews working together.

Ogan: Absent

Kaiserman: No Comment

Edmiston: Direct Edmiston stated he attended the recent Live Fire Training as well and said the quality of training was great and thanked Chief Cordero for the invite.

Gilchrest: Director Gilchrest stated he wanted to publicly thank all the crew at Station 28 for their help in January. Acting Captain Thomas, Engineer Irwin, Firefighter Kushner and Paramedic Ambulance Operators Johnson and Prince. Director Gilchrest discussed a need for a more in-depth Emergency Response Plan for the Cameron Park County Club after an unfortunate incident that recently happened. Director Gilchrest provided an overview of a 2 X 2 meeting that he recently had with Director Ogan, himself and Supervisor Turnboo where they discussed the JPA, medic unit out of Cameron Park and the County's financial assistance to cover costs for annexations. Director Gilchrest also provided an overview of a recent conference call he participated in with Chief Cordero and AP Tritan. He stated he also took the survey that was sent out from AP Tritan.

14. FUTURE AGENDA ITEMS:

Next regularly scheduled Board Meeting, March 21, 2024.

- 15. ADJOURNMENT:** *At 2:30 P.M. it was moved by Director Edmiston and seconded by Director Gilchrest to adjourn; all in favor.*