

EL DORADO COUNTY FIRE PROTECTION DISTRICT

INVITES APPLICATIONS FOR



FIRE INSPECTOR

El Dorado County Fire District
4040 Carson Road
P.O. Box 807
Camino, CA 95709
Phone: 530.644.9630
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The final filing date and time is 1600 hours April 20, 2018.

THE COUNTY

El Dorado County, located in the east-central California, encompasses 1,805 square miles of rolling hills and mountainous terrain. The County's western boundary contains parts of Folsom Lake and rolling foothills that borders with Sacramento County. The eastern boundary contains Lake Tahoe and 10,000 foot mountain peaks and is also the California-Nevada State line. The County is topographically divided into two zones. The northeast corner of the County is in the Lake Tahoe basin, while the remainder of the County is in the "western slope," the area west of Echo Summit. Within these borders are great rivers, lake, gold mines, historic towns, incredible views and everything that nature has to offer. This landscape invites residents and tourists alike to enjoy outdoor recreation activities year-round.

THE DISTRICT

The El Dorado County Fire Protection District proudly serves the communities of: Camino, Coloma, Cool, Pilot Hill, Placerville, Pleasant Valle, Pollock Pines, Shingle Springs, Silver Fork and Strawberry with a combined population of approximately 74,000 residents in 281 square miles.

The District is located in the Mother Lode along US Highway 50 between Sacramento and South Lake Tahoe. Lying on the western slope of the Sierra Nevada range, the District's topography ranges from 500 feet to over 6,000 feet elevations.

The District was formed in 1991 with the consolidation of multiple smaller districts within the county to which formed the El Dorado County Fire Protection District. The agency is a full service, all risk agency, providing services such as Advanced Medical Life Support (ALS), Emergency Medical Service (EMS), residential, commercial and wildland fire suppression, hazardous materials safety, fire prevention, code enforcement, fire investigations, public education, and community service. Our core values of Pride, Trust, and Integrity serve as our foundation for our daily duties of providing 24 hour, 7 days a week services to our constituents.

This District is governed by five member public elected Board of Directors. The District currently staffs 5 engine companies, 1 squad and 5 ALS medic units which operate out of 6 stations.

THE POSITION

The Fire Inspector performs a variety of highly responsible and complex fire prevention duties to ensure residential, educational, institutional, commercial and industrial properties are in compliance with fire safety laws and ordinances.

The Fire Inspector will perform routine and difficult, complex field inspections of new and existing residential, commercial and industrial buildings, building additions, and other facilities for compliance with pertinent fire codes and regulations. This includes determining existence, condition, usage and operational adequacy of proper fire

detection and suppression systems, as well as inspecting, evaluating, and granting fire safety clearances for public assembly and licensed care facilities. This position's primary duty will be to manage and inspect all state mandatory occupancies located throughout the district along with following up on non-compliant defensible space inspections within the City of Placerville.

This position is responsible for receiving, responding to, and investigating reports of fire and life safety hazards and violations of weed abatement. Duties include researching, interpreting, applying and enforcing Federal, State, and local fire prevention and life-safety codes and regulations, as well as coordinating with the Fire Marshal, judges and law enforcement personnel as necessary.

Duties include outlining or describing steps to ensure compliance with local codes and ordinances which pertain to life safety and other related substandard housing, health and sanitation, weed abatement conditions and eliminate life hazards. This position will secure cooperation of property owners; issuing, when appropriate, notices of violations, orders to abate, stop-work notices, warnings and hearing citations. Duties may also include reviewing routine to complex building construction plans, automatic fire sprinkler plans, fire alarm plans and business emergency plans for compliance with state and local fire and life safety standards and regulations; approving or disapproving plans; working with developers, architects, and contractors to advise regarding plan modifications if applicable and to ensure code compliance; following through with business inspections for hazardous materials, conditions, or operations to ensure compliance with requirements; recommending and requiring appropriate prevention/safety measures and devices, including corrections for hazardous conditions; reporting irregular or suspicious circumstances to Fire Marshal; planning fire escape routes and promoting installation of built-in fire protection.

The Fire Inspector participates in a variety of special projects related to fire inspection and prevention activities; attending and participating in meetings, training sessions, and conferences; staying abreast of new trends and innovations in the field, and may be assigned other duties.

KEY QUALIFICATIONS

Knowledge of:

- Principles and practices of fire and life safety inspection and enforcement, including their relationship to fire ground operation
- Principles of fire chemistry and fire behavior
- Firefighting principles, practices and equipment
- Fire safety hazards; modern fire prevention and safety practices and procedures as they apply to industrial, commercial, hospital, educational and residential properties and other places of assembly and associated

codes and ordinance as well as, building construction codes

- Methods to research and determine the proper storage and handling of flammable liquids, hazardous materials, explosives and other materials associated with hazardous conditions and operations
- English usage including spelling, grammar, and vocabulary; report writing and research methods
- Local standard preparation and fire code adoption processes
- Development and delivery of various types of educational programs
- Effective public relations practices and techniques of public speaking; principles of effective customer service
- Use and operation of computers and standard business software, including word processing, spreadsheets, database and electronic mail applications
- Principles of time management

Ability to:

- Conduct detailed inspections and investigations, analyze findings, recognize conditions that constitute code violations and life safety hazards, make decisions and recommendations based on findings
- Read, interpret, explain, and apply a wide range of laws, codes, ordinances, regulations, and standards related to fire prevention and life-safety
- Perform arithmetic calculations and measurements accurately and rapidly
- Identify and interpret technical and numerical information
- Communicate clearly and effectively both orally and in writing
- Maintain accurate records and prepare clear and concise correspondence, reports, promotional material and documentation
- Analyze situations effectively and adopt an effective course of action
- Initiate and organize workload, set priorities, meet critical deadlines, and follow up on assignments with minimal direction
- Exercise tact and diplomacy in dealing with sensitive and complex issues and situations
- Establish and maintain effective working relationships with Department management and staff, property and business owners, construction contractors, vendors, the public and other encountered in the course of work
- Enter and retrieve data and information using a computer system.

Physical ability to:

- Use hands and fingers to, handle or grasp objects, type on a keyboard and manipulate office equipment
- Sit, stand, and walk; ascend and descend ladders, stairs, scaffolding, ramps, and poles using feet, legs, and hands
- Reach with hands and arms; stoop, kneel, crouch, and squat; frequently lift and carry up to 40 pounds
- Operate vehicles and a personal computer
- Read small print on documents

- Hear and speak well enough to communicate over the telephone and in person
- Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus

Education and Experience

Education/Certification:

- High School diploma or equivalent.
- Completion of CFSTES (*California Fire Service Training and Education System*) Fire Inspector 1A, 1B, 1C, 1D is **required** in 1 year of appointment. Fire Marshal can extend based on class availability.
- Completion of PC832 Arrest, Search and Seizure is **required** within 6 months of appointment.
- Possession of International Code Council Certification(s) is desirable.
- Possess a valid Healthcare Provider Cardio-Pulmonary Resuscitation Certification.

Experience

- Fulltime career firefighting experience or fire prevention experience is desirable.

Experience/Other:

- Experience in inspection work, such as building inspection, fire inspection, safety inspection, and plan review or other related inspection/plan review activities that would provide the required knowledge and abilities is desirable.
- Must be at least eighteen years of age at time of appointment.
- Possession of valid California driver's license per the District's licensing requirements is required.
- Must not be a tobacco user as per Rules & Regs.
- Position is subject to a one (1) year probationary period where the employee is an at will employee.

Compensation & Benefits:

- The base salary for this position is \$57,542 to \$70,442.
- The Fire Inspector is a non-safety member in the California Public Employee Retirement System (CalPERS). New CalPERS members will have a 2% @ 62 formula pursuant to the Public Employees' Pension Reform Act of 2013 (PEPRA).
- Employee pension contribution will be in accordance to the current MOU and the Public Employee Pension Reform Act (PEPRA).
- Employees are provided up to \$1700/mo towards health insurance. Vision and dental benefits are provided by the District.
- Paid leave. (sick and vacation)

Application & Selection Procedure

All applications shall consist of:

- Fire District application.
- Letter of interest
- Resume outlining the applicant's minimum qualifications.

Those applicants that meet the qualifications will be invited to participate in an oral interview (tentatively scheduled for the week of **May 21-24, 2018**). The oral interview will be weighted 100% for placement.

Applications are to be delivered in person, to the El Dorado County Fire District Administrative Office at 4040 Carson Road, Camino, CA or mailed to PO Box 807, Camino, CA 95709.

The final filing date and time is 1600 hours April 20, 2018.

No late filings or postmarked dates will be allowed.

Final times and schedule for the interviews will be announced as soon as possible.

Direct any questions to Fire Marshal McKay.