

EL DORADO COUNTY FIRE PROTECTION DISTRICT

STANDARD OPERATING PROCEDURES

ARTICLE 12: RESIDENT POLICIES
SECTION 4: REIMBURSEMENT

EFFECTIVE DATE: 01-01-1997
REVISED: 07-11-2000

- 12.4.1 PURPOSE: To establish Resident Volunteer Firefighter reimbursement for costs incurred.
- 12.4.2. Reimbursement shall be \$500.00 dollars per month. (*month is defined as normal shift schedule, mirroring A, B or C shift.*)
- 12.4.3. Any shift, excluding shift trades, worked in excess of the normal shift schedule shall be compensated at \$50.00 dollars per shift regardless of hours worked.
- 12.4.4. Any scheduled shift, excluding shift trades, not worked will result in a \$50.00 deduction from the \$500.00 monthly reimbursement (*i.e., sick leave or vacation.*)
- 12.4.5. It shall be the responsibility of the Resident Volunteer Firefighter to correctly fill out and turn in his/her resident reimbursement sheet to Camino (Station #21) by the 20th of each month.
- 12.4.6. The District Agrees to pay the Resident volunteer Firefighter a nominal fee of \$500.00 per month to cover expenses related to the volunteer services provided herein. The Resident Volunteer understands that he/she is serving as a volunteer to the District and is not entitled to health benefits, overtime pay, or other pay of benefits of the District. The Resident Firefighter is solely serving as a Volunteer to the District and is receiving a nominal fee for his/her services, and reimbursement for costs incurred in serving as a volunteer. Costs may include food, gas, laundry, childcare, health insurance, or other costs that might be incurred by the volunteer. Receipts are not required to be reimbursed for costs, but any volunteer who feels the expenses incurred providing the service exceed the \$500.00 per month fee should notify his/her supervisor of this fact so that appropriate adjustments can be made on a case by case basis.