

EL DORADO COUNTY FIRE PROTECTION DISTRICT

STANDARD OPERATING GUIDELINE

ARTICLE 1: GENERAL INFORMATION
SECTION 4: DEFINITIONS

EFFECTIVE DATE:
REVISED DATE: 03-18-2018

DISTRICT	All reference made to “District” refers to the “El Dorado County Fire Protection District.”
PERSONNEL	All personnel of the District, unless otherwise specified, i.e., volunteer personnel.
WILL, SHALL, MUST	Terms denoting policies or portions thereof that are not open to interpretation.
MAY, CAN, SHOULD	Terms denoting policies or portions thereof that are open to some limited interpretation.
SHIFT PERSONNEL	All full time employees of the District assigned to fifty-six (56-hour work week or 40 hour safety position(s).
ADMINISTRATIVE PERSONEL POLICY	All full time employees of the District assigned to Forty- (40) hour workweek.
POLICY	A definite course or method of action selected from among alternatives and in light of given conditions to guide and determine present and future decisions.
PROCEDURE	A series of steps followed in a regular and definite order as a method of accomplishing a task or meeting set goals.