

EL DORADO COUNTY FIRE PROTECTION DISTRICT
STANDARD OPERATING GUIDELINE

**ARTICLE 2: ADMINISTRATIVE POLICIES
AND PROCEDURES**
SECTION 2: DRILLS AND MEETINGS

EFFECTIVE DATE: 4-01-91

REVISED: 03-18-2018

- 2.2.1 PURPOSE: An established schedule for paid and volunteer personnel to follow is essential in order to be involved with Fire District matters.
- 2.2.2 PROCEDURE: The following schedule shall be incorporated as follows:
- 2.2.3 MEETINGS:
- 2.2.4 BOARD:
- 2.2.4.1 Regular Board of Directors meetings are held on the Third Thursday of each month at 2850 Fairlane Court, Building C, Placerville, open meeting commences at 4:00PM.
- 2.2.5 STAFF:
- 2.2.5.1 Chief Officer Staff Meetings are held the third Tuesday of each Month, 0900 hours, at the Administrative Office.
- 2.2.5.2 Staff meetings for Administrative Office staff are held quarterly on the second Monday at 11:00 at the Administrative Office.