

EL DORADO COUNTY FIRE PROTECTION DISTRICT

POLICY TITLE: Leave of Absence Without Pay

POLICY NUMBER: 2170

2170.10

The Chief may grant a temporary leave of absence without pay for a period not to exceed 60 days, in the following instances:

- A. To attend classes or schools that will benefit the District.
- B. In the case of a family emergency.

2170.20

The Board of Directors may grant a leave of absence for extended periods. A written request must be sent to the Board secretary prior to the monthly Board meeting.

2170.30

Loss of benefits while on leaves of absence:

- A. Accumulation of vacation and sick leave. (Accrued vacation and sick leave on record shall not be lost)
- B. Contributions to health insurance, (note: District will continue to pay benefits if reimbursed by the employee)