



**EL DORADO COUNTY FIRE PROTECTION DISTRICT  
BOARD MEETING**

**AGENDA**

**City of Placerville  
Town Hall  
549 Main Street  
Placerville, CA 95667**

**April 14, 2021**  
10:00 A.M. Closed Session  
10:45 A.M. Open Session

**ATTENTION**

As a result of the COVID-19 emergency and the Governor's Executive Orders N-29-20 and N-33-20, this meeting will occur for the public via video and teleconference. There will not be a physical public access location. Anyone who would like to participate in the meeting must use the Zoom video link or conference line below:

Join Zoom Meeting

<https://us02web.zoom.us/j/86814594100?pwd=dzZSWUVyVjNlcFl5QTdLL3dDM3drZz09>

Meeting ID: 868 1459 4100  
Passcode: 680307

One tap mobile  
1(669) 900-9128

If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the "raise a hand" button or press \*9 if dialing in by phone. Public comments will be limited to 3 minutes. Thank you for your understanding during these challenging times

**Fire Chief, Tim Cordero**

**Mark Brunton (Div. 1)  
Mickey Kaiserman (Div. 2)  
Chris Swarbrick (Div. 3) -Chair**

**Ken Harper (Div. 4)  
Paul Gilcrest (Div. 5)**

**10:00 A.M. OPEN SESSION**

**PUBLIC COMMENT:**

(Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time. Public Comments are limited to three minutes per person.)

**10:05 A.M. CLOSED SESSION:**

- A. Meeting with designated representatives of the El Dorado County Fire Protection District regarding employee salaries, salary schedules, and/or other compensation in the form of fringe benefits pursuant to Government Code Section 54957.6. The El Dorado County Fire Protection District's designated representatives are Fire Chief Tim Cordero, Director Chris Swarbrick, Director Ken Harper and Patrick Clark.  
El Dorado County Professional Firefighter Union Local 3556, The Management Association.
- B. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.

**10:45 A.M. OPEN SESSION**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. PLEDGE OF ALLEGIANCE:**

**4. APPROVE AGENDA:**

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: March 18, 2021 Board Meeting Minutes  
March 25, 2021 Strategic Planning Workshop  
April 7, 2021 Joint Special Meeting

B. Claim Payments/Deposits:

<u>District Claims:</u>	<u>District Deposit/JE</u>
\$113,329.43	\$5,441.60
\$372.00	\$10,000.00
\$1,039.78	\$8,889.40
\$1,325.08	\$151,443.69
\$18,210.00	
\$86,909.69	
\$12,981.54	
\$22,819.18	
\$651.04	
\$43,785.92	

6. **OATH OF OFFICE:**
  - Captain Lucas Shepard
  
7. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to three minutes per person.)
  
8. **REPORT OF ACTION TAKEN IN CLOSED SESSION:**
  - A. Meeting with designated representatives of the El Dorado County Fire Protection District regarding employee salaries, salary schedules, and/or other compensation in the form of fringe benefits pursuant to Government Code Section 54957.6. The El Dorado County Fire Protection District's designated representatives are Fire Chief Tim Cordero, Director Chris Swarbrick, Director Ken Harper and Patrick Clark.  
El Dorado County Professional Firefighter Union Local 3556, The Management Association.
  
  - B. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.
  
9. **DEPARTMENTAL MATTERS:**
  - A. DTA Fire Impact Fee Presentation
  - B. Resolution 2021-01 Fire Impact Fee Nexus Study
  - C. Review District Email Standard Operating Guideline
    - Email Signature Line
  
10. **BOARD MATTERS:**
  - A. Board Training.
    - Training for New Board Members
  - B. Preparation of the Board packet
  - C. Strategic Plan
  
11. **COMMITTEE REPORTS:**  
  
**Standing Committees:**
  - A. Strategic Planning
  - B. Budget and Finance (Kaiserman, Gilchrest)
  - C. Communications & Outreach (Brunton, Gilchrest)  
**Ad-hoc Committees:**
  - A. Operational Strategic Planning. (Swarbrick, Kaiserman)
  - B. Facilities & Equipment (Brunton, Kaiserman)
  - C. Human Resources (Swarbrick, Harper)
    - Employee Satisfaction Survey
  
10. **CORRESPONDENCE AND COMMUNICATION:**
  - Fire Engine Response Statistics.
  - Medic Unit Response Statistics.

- Thank you letter from Judy Puthuff, Wendy Thomas and Dennis Thomas

11. **FIRE CHIEF'S REPORT:**

12. **BOARD COMMENTS:**

13. **FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, May 20, 2021, 2021.

14. **ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, then please contact Fire Chief Tim Cordero by telephone at 530-644-9630 or by fax 530-644-9636. Request must be made as early as possible and at least one full business day before the start of the meeting.