

**EL DORADO COUNTY FIRE PROTECTION DISTRICT
BOARD MEETING**

July 16, 2020

**3860 Ponderosa Road
Shingle Springs, CA 95682**

1:00 P.M. Open Session

Dial in Number:

United States: +1 (872) 240-3212

Access Code: 879-758-573

Fire Chief, Tim Cordero

1:00 P.M. OPEN SESSION

1. CALL TO ORDER:

Director Brunton called the meeting to order at 1:00 P.M.

2. ROLL CALL:

Present: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest

Absent: None

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited

4. APPROVE AGENDA:

It was moved by Director Kaiserman and seconded by Director Gilchrest to approve the agenda as presented. The motion was passed by the following vote:

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest

Noes: None

Absent: None

5. CONSENT CALENDAR:

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: June 18, 2020 Board Meeting
- B. Claim Payments/Deposits:

<u>District Claims FY 19/20:</u>	<u>District Claim FY 20/21:</u>	<u>District Deposit:</u>
\$ 1,520.65	\$21,979.36	\$5,529.40
\$ 70,660.27	\$616,999.62	\$616,999.62
\$ 303,843.27	\$1,842,155.00	\$7,116.00
\$ 1,438.61		
\$ 7,547.14		
\$ 36,177.10		

It was moved by Director Gilchrest and seconded by Director Kaiserman to approve the Consent Calendar with revisions as stated. The motion was passed by the following vote:

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest
Noes: None
Absent: None

6. PUBLIC COMMENT:

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Andy Nevis

7. DEPARTMENTAL MATTERS:

- A. Resolution 2020-05 – Collection of Assessment and Voter Approved Special Taxes.

It was moved by Director Swarbrick and seconded by Director Harper to approve Resolution 2020-05 – Collection of Assessment and Voter Approved Special Taxes. The motion was passed by the following vote:

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest
Noes: None
Absent: None

- B. Grand Jury Report Update.

Public Comment:
Andy Nevis
Mike Campbell

C. Adopt Board Committee Guidelines.

Public Comment:

Andy Nevis

It was moved by Director Gilchrest and seconded by Director Kaiserman to approve Board Committee Guidelines. The motion was passed by the following vote:

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest
Noes: None
Absent: None

D. Review/Discuss Purchase of New Apparatus

It was moved by Director Swarbrick and seconded by Director Kaiserman to approve the purchase of a new type 1 Engine for Station 17 and the purchase of the rebuild engine to replace in the current Engine 17. The motion was passed by the following vote:

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest
Noes: None
Absent: None

E. Command Staff Assignment to Directors

Facilities – Division Chief Williams
Equipment – Division Chief Lohan
Human Resources – Division Chief McVay
Budget & Finance – Division Chief Dutch
Communications & Outreach – Chief Cordero & Fire Marshal McKay

F. Station 74 Utilization with Cal Fire

G. Board Policy 4030 – Remuneration and Reimbursement

- Discussion

Finance Committee to meet and discuss revisions for Board Policy 4030

8. COMMITTEE REPORTS:

A. Facilities & Equipment

B. Fire Prevention

To be removed and replaced with Strategic Planning. Director Kaiserman and Director Swarbrick to sit on this committee.

C. Human Resources

Director Swarbrick stated human resources met with Local 3556 regarding negotiation talks and it will now be vetted by the budget and finance committee.

D. Budget and Finance

Director Kaiserman stated the budget and finance committee met and are looking at software that will provide projections for labor rates. They have agreed to utilize this software. Director Gilchrest stated they received a quote for wage and benefits survey however they found that the software through CSDA provides this benefit as well.

E. Communications & Outreach

9. CORRESPONDENCE AND COMMUNICATION:

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.
- Thank you letter from Sheriff John D'Agostini.
- Social media correspondence from Tiffani Baugh.

10. CHIEF OFFICER QUARTERLY REPORT:

11. FIRE CHIEF'S REPORT:

Chief Cordero reported on recent activity in the District and on current events.

12. BOARD COMMENTS:

Brunton: No Comment

Swarbrick: No Comment

Kaiserman: No Comment

Harper: Director Harper stated that National Night Out has been canceled in August however he was contacted about doing a possible drive through National Night Out the first Tuesday in October.

Gilchrest: Director Gilchrest stated he thought the reporting this month was exceptional for the quarterly reports.

13. FUTURE AGENDA ITEMS:

Next regularly scheduled Board Meeting, August 20, 2020
2850 Fair Lane Court, Building C, Placerville, CA 95667.

Board Policy 4030

Strategic Planning Committee

14. **ADJOURNMENT:** *At 3:32 P.M. it was moved by Director Gilchrest and seconded by Director Kaiserman to adjourn and move into closed session; all in favor.*