**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**April 17, 2025**

1:00 P.M. Open Session

<https://us02web.zoom.us/j/83959774911>

Meeting ID: 839 5977 4911

One tap mobile

1(669)900-9128

**Fire Chief, Tim Cordero**

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:00 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Absent: None

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Ogan and seconded by Director Edmiston to approve the agenda with the addition of 8E – Fire Prevention Successions Plan. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: March 20,2025, Board Meeting
2. Reimbursement Request – Director Gilchrest
3. Policy 2090 – Uniform and Protective Clothing
4. Claim Payments/Deposits:

Dist. Claims: District Deposits:

$5,488.64 $4,956.54

$9,551.79 $304.86

$5,209.62 $5,028.00

$94.09 $54,000.20

$2,076.00 $7,547.05

$57,658.42

$2,260.26

$90,828.00

$27,687.34

$28,097.85

$9,628.00

$7,375.68

$220.11

$162,128.53

Director Kaiserman pulled item 5C.

*It was moved by Director Brunton and seconded by Director Gilchrest to approve the Consent Calendar as amended. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

Board discussion on 5C. Staff to make amendment to Policy 2090 – Uniform and Protective Clothing and bring back to the board at the May 2025 meeting.

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No public comment.

**7. DEPARTMENTAL MATTERS:**

1. **Administrative –** LAFCO Special District Representative
   * Discuss/Review/Action

Director Gilchrest recused himself from this discussion.

*It was moved by Director Kaiserman and seconded by Director Brunton to approve Paul Gilchrest as the 1st choice for LAFCO Special District Representative and Michael Saunders as the 2nd choice. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Resolution 2025-02 – CalPERS 180 Day Wait Period Exception for Interim Fire Marshal.
   * Review/Discuss/Action

Public Comment

Jacob Poganski

*It was moved by Director Edmiston seconded by Director Brunton to approve Resolution 2025-02 – CalPERS 180 Day wait Period Exception for Interim Fire Marshal. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Employment Agreement, Braden Stirling – Interim Fire Marshal
   * Discuss/Review/Action

*It was moved by Director Edmiston seconded by Director Gilchrest to approve the Employment Agreement, Braden Stirling – Interim Fire Marshal. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Operational –** Deputy Fire Chief Job Description
   * Discuss/Review/ Action

*It was moved by Director Edmiston seconded by Director Brunton to table this item until the next meeting. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. Fire Prevention Succession Plan
   * Discussion

**8. BOARD MATTERS:**

A. SB 686

* Discussion

Director Gilchrest provided the board with an update for the request from Senator Alvarado-Gil in a letter of support for SB 686. The board gave direction to the Chief to send the letter of support.

B. McClintock

Discussions on PILT Funding

C. Assembly member Hardwick

Discussion of deductions taken from Fire Districts and possible reimbursement.

**9. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman suggested the next meeting for Budget and Finance to take place on May 13th, prior to the next board meeting.

1. **Communications & Outreach** (Brunton, Gilchrest)

No Report

1. **JPA** (Kaiserman, Ogan)

Chief Cordero provided and update on the JPA

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

Director Brunton stated they would still like to get together with Chief Daniels to review Diamond Springs Fire Apparatus and Facilities.

1. **Human Resources** (Ogan, Edmiston)

No report.

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero provided an update on the DSP ECF Annexation Working Group

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**10. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**11. FIRE CHIEF’S REPORT:**

* City of Placerville
  + We are getting ready for the Annual Wildfire Preparedness public event, hosted by the Placerville Fire Safe Council. This year the event will be April 26th 10 am until 2 pm at Mid-Town Mall. ECF/DSP will have several fire apparatuses and crews at the event.
* JPA
  + The DRAFT master contract is still with the County Council for review. We may need an additional follow-up meeting, before we have a draft to bring forward to the JPA Board for consideration.
  + We had our first transporting agency contract meeting last week. The contract for transport agencies is between the JPA and the appropriate fire agency. Once we have a final agreement, it will need to be considered and approved by our Board – for the ECF agreement.
* District information
  + We have our new Administrative Support staff, Hannah Saitman, starting on April 22nd to begin her training.
  + Captain Poganski will be transitioning into the Fire Prevention Bureau on April 21st, thank you to Chief Daniels for overseeing this transition within the Bureau.
  + The transition is underway in preparation for the pending retirement of Lori Tuthill from Diamond Springs. Kathleen has been cross-training with Lori for several weeks, preparing to take on some of Lori’s duties, primarily paying bills & Board Clerk. Gina has also been cross- training to take on the additional fire prevention / CFD components for DSP. We have also been in contact with SCI Consulting to handle the CFD reporting to the County.
  + Chief Daniels has submitted for payment from AFG for the new SCBA’s, which should be delivered this month. There is a slight adjustment on the equipment and funding from the original grant. Chief Daniels will be submitting an amendment to the original grant to cover additional items, while staying within our grant amount.
  + Unfortunately, the Board of Supervisors voted to eliminate TOT funding to the Fire Agencies during their April 8th meeting. It is disappointing to see the BOS take this position – which was not unanimous.
  + We recently completed the first phases of the Division Chief testing; Chief Gallagher and I will be scheduling Chiefs interviews to complete the testing process.
  + Our annual RT-130 training required wildland training will be taking place on May 6, 8 & 10. Engineer Land is the lead on this training.
  + The annual swift water drills are scheduled for May 12, 14 & 16 at Henningsen Park. This training is being coordinated by Captain Morgan, Captain Rose and Captain Vermillion.
  + We are extremely proud of our members for all the dedication and commitment to ensuring Chief Shepard was honored as he deserved. The candlelight vigil and memorial service represented our Agency in a very professional and positive light – Shep would be proud. Staff is working on compiling a list of recognitions from our outside partner agencies – who assistance was greatly appreciated.

**12. BOARD COMMENTS:**

Brunton: Director Brunton stated he wanted to echo what Chief said about Chief Shepards service. He said it was very professionally done. He was very proud of everyone.

Ogan: Director Ogan stated he also wanted to echo everyone else’s thoughts on Chief Shepards service. He stated he couldn’t be prodder of our organization. Director Ogan stated the value of the partnership we have in our region showed. Director Ogan stated hats off to Chief, the Union and all other agencies involved.

Kaiserman: Director Kaiserman stated he is having his knee replacement surgery on May 19, 2025.

Edmiston: No Comment

Gilchrest: Director Gilchrest stated he wanted to thank Captain Lewandowski and his team for setting up for the Fire Safe Council meeting. Director Gilchrest stated the Fire Safe Council is having an event for Defensible Space on April 24th and 25th. They have 3 openings and Hugh Council is the point of contact.

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, April 17, 2025.

Deputy Chief Job Description.

**14. ADJOURNMENT:**  *At 3:07 P.M. it was moved by Director Gilchrest and seconded by Director Brunton to adjourn; all in favor**.*