**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**July 20, 2023**

1:30 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/83273062162?pwd=MTh0N1RYVUgwbUY4N3pxdWpiMU9HQT09>

Meeting ID: 832 7306 2162

Passcode: 278100

One tap mobile

1(669)444-9171

**Fire Chief, Tim Cordero**

**1:30 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:30 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Gilchrest

Absent: Edmiston

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Brunton and seconded by Director Ogan to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Gilchrest

Noes: None

Absent: Edmiston

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: June 15, 2023
2. Claim Payments/Deposits:

District Claims: District Deposits & JE:

$13,183.42 $666,961.55

$756.48 $17,077.88

$2,928.36 $5,028.00

$252,425.37 $7,338.34

$445.00 $94,014.05

$450.00 $96,489.97

$106,975.28

$7,200.00

$8,155.43

$1,653.09

$58,428.62

$2,435.10

$507.50

$113,503.96

$16,011.14

$46,800.34

$1,793.75

$12,523.32

$3,175.00

$57,006.56

$30,575.79

$126,537.26

*It was moved by Director Gilchrest and seconded by Director Brunton to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Gilchrest

Noes: None

Absent: Edmiston

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

1. **DEPARTMENTAL MATTERS:**
2. **Operational –** Peer Support Program
   * Overview provided by Mike Campbell
3. **Operational –** Split Battalion Model DSP/ECF
   * Review and Approve

*It was moved by Director Gilchrest and seconded by Director Ogan to approve the proposed staffing model changes, moving to a split battalion model. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Edmiston*

1. **Operational -** US Forrest Service Agreement
   * Update

Chief Cordero provided an update on the US Forrest Service Agreement.

1. **Administrative –** Capital Public Finance Group Agreement
   * Review and Approve

*It was moved by Director Brunton and seconded by Director Ogan to approve the Agreement for Professional Services between El Dorado County Fire Protection District and Capitol Public Finance Group and authorize the Fire Chief to execute the proposed agreement. The motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Edmiston*

1. **BOARD MATTERS:**
   * 1. Purposed Draft Board Policy 1060
   * Discussion

Tabled until the next meeting.

**B.** Government Affairs Committee

* Discussion

Director Ogan provided an overview of the need for this committee.

Staff to confirm with Legal on two-by-two meetings and structure of the committee.

**9. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Strategic Planning**

No Report

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman provided an overview of the most recent Budget and Finance Committee meeting.

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest provided an overview of the most recent Communications & Outreach Committee meeting.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Kaiserman)

No Report

1. **Human Resources** (Ogan, Vacant)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Director Ogan provided an overview of the last DSP ECF Annexation Working Group.

**10. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**11. FIRE CHIEF’S REPORT:**

* City of Placerville
  + National Night Out is planned for August 1st, the city will have 11 locations. County Fire will have personnel out again this year trying to attend each location.
  + Fire Prevention is working with City staff on several larger projects.
  + We continue to meet with City staff regarding the public safety building. We will likely need a joint meeting again in the next few months.
* JPA
* Cristy Jorgenson, the Executive Director, is resigning from her position. The JPA has established an ad hoc committee for the recruitment of a new director. The flyer for the position is out and circulating. The process is “open until filled” with the first-round potential candidates reviewed on August 11th and interviews on August 18th.
* The Cameron Park CSD Board has voted to terminate the contract between the CSD & the JPA for Medic 89. The termination is a 120-day notice, Cal Fire will staff the unit as long as they can given the staffing shortage and the cost does not exceed the JPA cap per unit. The JPA will need to begin an RFP process – similar to the previous Medic 49 RFP.
  + District information
    - The station 17 project is for the most part wrapped up; there are a few final details being worked out. We are planning an “Open House” for the community on August 26th, Chief Williams is coordinating with his crew at Station 17.
    - The joint, cross training of Diamond Springs personnel and County Fire personnel has been completed. The training will allow for the flow of personnel from each agency to cover at other stations. There are a couple of final logistical items being worked out, but the program is ready.
    - The LAFCO Ad Hoc committee met again regarding the Fire Summit discussions. The LAFCO staff will be meeting with the County Chiefs next week, from there will be looking to meet with the various fire boards in the County.
    - Cameron Park update: The CSD Board approved extending the consulting contract with Don Ashton. They also approved a contract with AP Triton Consulting for feasibility studies with El Dorado Hills Fire, El Dorado County Fire and possibly Rescue Fire for annexation. The CSD Board will be setting up 2x2’s in the next couple weeks with Board Members from those Districts. I did speak with Dona Ashton and the CSD GM with a request that the 2x2’s with County Fire include Diamond Springs Fire, as we are working through an annexation process.
    - The District is completing our Engineer promotional exam process, this is a joint testing with Diamond Springs.
    - The District received notification that our Worker’s Compensation insurance is increasing this year by approximately $68,000. Staff did speak with Diamond Springs, and they also saw a similar increase. We have reached out to our carrier and requested a meeting to review the increases and methodology behind the increases.
    - Staffing update: The district received the resignation of one Firefighter Paramedic, we released one PAO from Probation. We currently have a new PAO going through the orientation / on boarding process and one FF/PM and two PAO’s in preemployment. We are looking to bridge 2 of the current PAO’s to suppression via the FF1 process. The process will be similar to the previous in-house training; however, we were able to secure an agreement with South Lake Tahoe College in place of Shasta College for logistical ease.
    - We are currently going through the required State audit for the CSDA Covid Funding. The process is remote, and we are providing documentation as requested.
    - The District received additional funding from the previous Trust donation of $137,000.00. Staff will bring recommendations to the Board in August for consideration on use of the funds.

**12. BOARD COMMENTS:**

Brunton: No Comment

Ogan: No Comment

Kaiserman: No Comment

Edmiston: Absent

Gilchrest: No Comment

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting August 17, 2023.

Discussion on posting board meeting recordings on the YouTube channel.

**14. ADJOURNMENT:**  *At 2:53 P.M. it was moved by Director Gilchrest and seconded by Director Brunton to adjourn; all in favor**.*