

**EL DORADO COUNTY FIRE PROTECTION DISTRICT  
BOARD MEETING**

April 16, 2020

**This meeting will be conducted via Teleconference only**

Members of the public may call in during the meeting and are encouraged to submit public comment via email to [freemank@eldofire.com](mailto:freemank@eldofire.com) up until the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/332741084?pwd=ZEZ2K0FqS0grQTNoZ0JoMkZUaCt6dz09>

**Meeting ID:**

332-741-084

**Password:**

829071

*These meetings will be conducted pursuant to the provisions of California Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing public participation telephonically. These measures will only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.*

**1:00 P.M. OPEN SESSION**

**1. CALL TO ORDER:**

Director Brunton called the meeting to order at 1:07 P.M.

**2. ROLL CALL:**

Present: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Absent: None

**3. PLEDGE OF ALLEGIANCE:**

The pledge was not recited due to the fact that the meeting was conducted via conference call.

**4. APPROVE AGENDA:**

*It was moved by Director Kaiserman and seconded by Director Gilchrest to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: February 20,2020 Board Meeting  
April 6, 2020 Special Board Meeting
- B. Revisions – Standard Operating Guidelines
- C. Claim Payments/Deposits:

<u>District Claims Feb. 20:</u>	<u>District Claim March 20:</u>	<u>District Deposit:</u>
\$ 4,684.07	\$2,400.00	\$2,835.50
\$ 11,093.41	\$32,240.67	\$11,055.87
\$ 75,199.83	\$12,667.68	\$2,422.50
\$ 3,744.06	\$86,879.22	\$62,677.64
\$ 34,116.94	\$28,773.09	
\$18,762.75	\$11,124.00	
\$ 26,154.87	\$866.12	
\$ 106,160.10	\$10,520.00	
	\$114,137.63	

*It was moved by Director Gilchrest and seconded by Director Kaiserman to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

**7. DEPARTMENTAL MATTERS:**

- A. Resolution 2020-02 – Declaring an Election be held in its Jurisdiction Consolidation with Other Districts Requesting Election Services.

*It was moved by Director Gilchrest and seconded by Director Harper to approve Resolution 2020-02 – Declaring an Election be held in its Jurisdiction Consolidation with Other Districts Requesting Election Services. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

- B. Budget Amendment.

- Movement of \$160,000 from Fund 6020 to Fund 6040

*It was moved by Director Swarbrick and seconded by Director Harper to approve the Budget Amendment – Move \$160,000 from Fund 6020 to Fund 6040. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

- C. Ad Hoc Financial Committee to Report/Discuss Financial Emergency Policy.  
D. COVID-19 Status/Update.  
E. Board of Directors District Email.

*It was moved by Director Gilchrest and seconded by Director Kaiserman to move forward with establishing emails for the Board of Directors. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

**8. COMMITTEE REPORTS:**

- A. Facilities & Equipment

No Report

- B. Fire Prevention

No Report

C. Human Resources

No Report

D. Budget and Finance

Director Gilchrest stated the policy for Board Committees should be looked at and reviewed so that it is clear and reflects the function and rolls of the committees.

E. Communications & Outreach

Director Gilchrest stated the concept of on line meetings is exceptional and a good way to go however he has concerns about the zoom platform and thinks the District should look at other options.

**9. CORRESPONDENCE AND COMMUNICATION:**

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.
- Response Letter from the Department of Insurance.

**10. CHIEF OFFICERS QUARTERLY REPORTS:**

**11. FIRE CHIEF'S REPORT:**

Chief Cordero reported on recent activity in the District and on current events.

**12. BOARD COMMENTS:**

Brunton: No Comment

Swarbrick: No Comment

Kaiserman: No Comment

Harper: No Comment

Gilchrest: Director Gilchrest stated Many Oaks Lane Association has requested a meeting with El Dorado County Fire to look for ways they could better there one way in one way out situation.

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, May 21, 2020  
2850 Fair Lane Court, Building C, Placerville, CA 95667.

14. **ADJOURNMENT:** *At 2:40 P.M. it was moved by Director Gilchrest and seconded by Director Kaiserman to adjourn and move into closed session; all in favor.*