**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**August 21, 2025**

12:00 Closed Session

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/85709722756>

Meeting ID: 857 0972 2756

One tap mobile

1(669)444-9171

**Fire Chief, Tim Cordero**

**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

1. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Fire Professional Firefighters Association – Local 3556

The Management Employee Association

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:08 P.M

1. **ROLL CALL:**

Present: Kaiserman, Ogan, Edmiston, Gilchrest

Absent: Brunton

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Brunton and seconded by Director Ogan to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: July 24, 2025
2. Claim Payments/Deposits:

Dist. Claims FY 24/25: Dist. Claims FY 25-26 District Deposits:

$5,340.00 $110,121.91 $7,945.40

$856,934.00 $27,080.41 $425.31

$16,816.04 $56,200.00 $5,254.54

$222.84 $52,256.25 $303.79

$39,515.79 $983.69 $6,801.66

$30,699.81 $12,150.00 $7,409.75

$8,259.00 $23,515.00 $303.79

$775.00 $54,324.33 $6,678.00

$1,775.00 $4,500.00 $13,047.59

$82,893.14 $166,157.89

$15,373.74 $3,218,858.00

*It was moved by Director Edmiston and seconded by Director Brunton to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No public comment.

1. **REPORT OUT OF CLOSED SESSION:**
   1. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Fire Professional Firefighters Association – Local 3556

The Management Employee Association.

*It was moved by Director Gilchrest and seconded by Director Ogan to approve the El Dorado County Fire Professional Firefighters Association – Local 3556 and The Management Employee Association once the board received the final annexation documentation. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

**8. RECOGNITION OF RETIREMENT:**

* + Resolution 2025-11 Division Chief Paul McVay

*It was moved by Director Brunton and seconded by Director Ogan to approve Resolution 2025-11 Division Chief Paul McVay. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

* + Resolution 2025-12 Division Chief Paul Lohan

*It was moved by Director Edmiston and seconded by Director Gilchrest to approve Resolution 2025-12 – Division Chief Paul Lohan. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

**9. DEPARTMENTAL MATTERS:**

1. **Administrative –** Agreement for Independent Contractor Services
   * Discuss/Review/Action

*It was moved by Director Gilchrest and seconded by Director Edmiston to approve the Agreement for Independent Contractor Services with Ken Campo and authorize the Fire Chief to sign said agreement with the amendment to Exhibit A. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Resolution 2025-10 – Adopting Findings Supporting Amendments to the California Fire Code.
   * Review/Discuss/Action

*It was moved by Director Edmiston seconded by Director Ogan to approve Resolution 2025-10 – Adopting Findings Supporting Amendments to the California Fire Code. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Ordinance 2025-01 – 2025 Fire Code Adoption – First Reading
   * Discuss/Review

The Board conducted the first reading of Ordinance 2025-01 – 2025 Fire Code Adoption and gave direction to Division Chief Poganski to make changes to Ordinance 2025-01 that the El Dorado Hills Board of Directors approved. The second reading will take place on September 18, 2025.

1. **Administrative –** Plan Review Contractor – 4Leaf, Inc.
   * Discuss/Review /Action

*It was moved by Director Gilchrest seconded by Director Edmiston to authorize the Fire Chief to execute a contract with 4Leaf, Inc. for fire plan review ad as-needed consulting services as amended. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Assumption of Responsibility for Real Estate Inspections
   * Discuss/Review/Action

*It was moved by Director Edmiston seconded by Director Ogan to authorize District Personnel to assume responsibility for all real estate defensible space inspections within the Districts and lift the temporary hold on cost recovery within SSRA. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

**11. BOARD MATTERS:**

**12. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman stated the Budget and Finance Committee had an informal meeting with Ken Campo.

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest provided an overview of the Communications & Outreach Committee meeting that took place on August 15, 2025.

1. **JPA** (Kaiserman, Ogan)

No to Report

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

Nothing to Report

1. **Human Resources** (Ogan, Edmiston)

No report.

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Next meeting for the DSP ECF Annexation Working Group will be held on September 3, 2025.

**13. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**14. FIRE CHIEF’S REPORT:**

City of Placerville

* Crews attended National Night Out on August 5th. The event provided excellent interactions with community members, City staff, Placerville Police Department, and elected officials.
* The City Council announced on August 12th that Dave Warren has been selected as the next

City Manager, following the upcoming retirement of Cleve Morris.

JPA Updates

* The recruitment working group continues progress on draft job descriptions for additional administrative staff to support the JPA.
* The draft descriptions and hiring plan will be forwarded to the JPA Board later this month for review and consideration.

� District Information

* Chief Lohan officially retired effective August 8th. Captain Ben Anderson has been appointed

Acting Division Chief for Battalion 21-B.

* Firefighter/Paramedic Tyler Yost has been promoted to Engineer/Paramedic – congratulations!
* Staff met with EDSO, OES, Cal Fire, and Dispatch regarding operational considerations for

helicopter response calls.

* Two members are currently assigned to the Gifford Fire on WT-49.
* Staff attended the Change of Command Ceremony for the Sierra Chaplaincy – congratulations to Director Ogan.
* Chief Daniels has assumed responsibility for the DSP & ECF fleet, conducting a full assessment and planning updates for fleet management.
* On July 26th, staff attended the Weber Creek Stakeholders Meeting in Placerville.
* On August 11th, Chief Gallagher and I presented an update on annexation status at the Taxpayers Association meeting. Thank you to Directors Gilchrest and Rutherford for attending and supporting.
* Dispatch and Technology: Chief Daniels and Captain Andreis continue to research the transition from Radio Mobile to Tablet Command for improved dispatch and apparatus communications.
* Governance: Chief Gallagher and I received draft options from County GIS regarding potential changes to a 7-member Board. These will be reviewed by the working group before recommendations are finalized.
* Deputy Fire Chief Recruitment: The job announcement was posted internally and closed August 15th. We are currently preparing the testing process.
* Engineer Testing: The District has completed the process, and the eligibility list will be certified shortly.

**15. BOARD COMMENTS:**

Brunton: Absent

Ogan: No Comment

Kaiserman: Director Kaiserman stated he has recently learned that other agencies are charging for life assist calls. He suggested the District should do an analysis on how many life assist calls we run at assisted living facilities.

Edmiston: No Comment

Gilchrest: Director Gilchrest stated the Shingle Springs Cameron Park Chamber of Commerce is having an end of summer celebration and he thought it would be a good opportunity to have a static display with Truck 28.

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting – September 18, 2025

**15. ADJOURNMENT:**  *At 2:56 P.M. it was moved by Director Brunton and seconded by Director Ogan to adjourn; all in favor**.*