**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**August 17, 2023**

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/82641106051?pwd=dndXdTB2eEJBekVqalpSbWZPcmpaZz09>

Meeting ID: 826 4110 6051

Passcode: 797440

One tap mobile

1(669)900-9128

**Fire Chief, Tim Cordero**

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:00 P.M

1. **ROLL CALL:**

Present: Kaiserman, Edmiston, Ogan, Gilchrest

Absent: Brunton

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Gilchrest and seconded by Director Brunton to approve the agenda as ammended. The motion was passed by the following vote:*

Ayes: Kaiserman, Ogan, Edmiston, Gilchrest

Noes: None

Absent: Brunton

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: June 15, 2023
2. Claim Payments/Deposits:

District Claims FY 22/23: District Deposits & JE:

$30,130.34 $9,245.24

$13,050.00 $5,416.24

$2,625.40 $4,468.00

$9,280.00 $5,028.00

$35,750.63 $67,314.79

$20,250.00 $16,105.21

$29,350.26

District Claims FY 23/24:

$50.00

$1,990.30

$1,215.31

$11,243.75

$36,675.38

$495.00

$35,565.00

$205,893.00

$25,925.72

$27,789.73

$1,348.00

$136,081.43

*It was moved by Director Ogan and seconded by Director Edmiston to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Ogan, Edmiston, Gilchrest

Noes: None

Absent: Brunton

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

1. **DEPARTMENTAL MATTERS:**
2. **Administrative –** USFS Local Agreements
   * Review and Approve

*It was moved by Director Gilchrest and seconded by Director Ogan to approve the Agreement and Operating Plan with the USFS. Motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Brunton*

1. **Administrative -** Cameron Park CSD Feasibility Study
   * Discuss and Approve

Public Comment:

Brad McMullen

*It was moved by Director Gilchrest and seconded by Director Edmiston to authorize staff to continue working with the CSD staff and their consultants, recognizing the time allocation from staff, overtime incurred by the project and the additional projects currently in process. Motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Brunton*

1. **Administrative –** Make-A-Wish Proclamation
   * Review and Approve

*It was moved by Director Brunton and seconded by Director Ogan to approve the Proclamation naming Magnum Minnick a honorary Firefighter for the day. The motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Brunton*

1. **Administrative –** Donation Expenditure Items
   * Discuss and Approve

*It was moved by Director Ogan and seconded by Director Edmiston to approve the purchase of the TIC’s, exercise bicycles and KNOX boxes, while reserving the residual funds for use towards the SCBA’s pending grant approval. The motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Brunton*

1. **Administrative –** Board Meeting Video Recording
   * Discussion

The Board provided staff direction to explore recording options for video quality to upload board meetings to the El Dorado County Fire District YouTube Channel.

1. **BOARD MATTERS:**
   * 1. Purposed Draft Board Policy 1060
   * Discussion

Revisions to be brought back to the board at the next meeting.

**B.** Government Affairs Committee

* Discussion

There was general discussion on this topic.

**9. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Strategic Planning**

No Report

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Gilchrest provided an overview on a senate bill.

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest stated the next meeting is October 12, 2023.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Kaiserman)

No Report

1. **Human Resources** (Ogan, Vacant)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Director Kaiserman provided an overview of a recent meeting to review Board Policies.

Chief Cordero provided an overview of the DSP ECF Annexation Working Group.

**10. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.
* MDA Fill the Boot.
* Engineer testing thank you letters.

**11. FIRE CHIEF’S REPORT:**

* City of Placerville
  + Crews participated in the National Night Out event on August 1st. Great turnout, with 13 locations throughout the City.
  + We have a meeting scheduled with City staff on the 24th regarding the CFD process.
  + Fire Prevention is working with City staff on several larger projects.
  + We continue to meet with City staff regarding the public safety building, in particular land acquisition. We will be scheduling a meeting for Senator Alavardo-Gil and a check presentation in the fall. Initial conversations are doing this at a City Council meeting due to the time of their meetings for attendance.
* JPA
* The first round of applications for the Executive Director positions have been reviewed, with interviews by the Ad-Hoc committee scheduled for August 18th.
* The RFP for Medic 89 was released by the JPA on Monday, August 14th, proposals are due by September 29, 2023. Staff are working on updating our previous RFP for Medic 49. PAO Brad Gates has volunteered to work on the project, along with staff.
  + District information
    - Engine 328 is assigned to Strike Team 4076-C on the Highway Fire.
    - The station 17 open house is scheduled for August 26th 1100-1300. Chief Williams, the 17 A shift crew and Kathleen are taking the lead on coordination.
    - We are targeting August 26th for the start of the “Split Battalion” model with County Fire and Diamond Springs. The Duty Chiefs will operate out of Station 21 and Station 48. This operational change will also include moving an ECF Captain to Station 49 and allowing for personnel to work between the districts.
    - Chiefs’ interviews for the recent Division Chief testing were completed by Chief Gallagher and I. County Fire will be promoting Captain Steve Adams to Division Chief. Diamond Springs has also completed their internal process and Captain Jack Daniels is being promoted to Battalion Chief. We are working on a joint promotional ceremony on September 12th, at Red Hawk.
    - The district recently completed a joint engineer testing process with Diamond Springs, FF/P Eric Banuelos successfully completed the process for County Fire. FF Banuelos is on the eligibility list for future promotion and acting engineer openings.
    - Staffing update: we have a FF/P who has accepted a job with Novato Fire. The district is implementing the bridge program for our PAO’s. Working with staff and the Local, we will be

moving 3 PAO’s to Station 19 for their firefighter training. We have 2 PAO’s who have almost completed the pre-employment process to backfill. The district also has additional PAO’s going through pre-employment, as a proactive move in the event we receive the Medic 89 RFP.

* + - We are nearing completion of the required State audit for the CSDA Covid Funding. The process is remote, and we are providing documentation as requested.

**12. BOARD COMMENTS:**

Brunton: Absent

Ogan: No Comment

Kaiserman: Director Kaiserman stated there will be an additional payment to the Districts UAL. It will be in next month’s Consent Calendar.

Edmiston: No Comment

Gilchrest: Director Gilchrest stated there will be a Tri-Chamber Legislative reception on August 24th at 5:30, he will be attending.

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting September 21, 2023.

**14. ADJOURNMENT:**  *At 2:35 P.M. it was moved by Director Gilchrest and seconded by Director Brunton to adjourn; all in favor**.*