

**EL DORADO COUNTY FIRE PROTECTION DISTRICT  
BOARD MEETING**

**January 16, 2020**

2850 Fair Lane Ct., Building "C"  
Placerville, CA 95667  
1:00 P.M. Open Session

**1:00 P.M. OPEN SESSION**

**1. CALL TO ORDER:**

Director Brunton called the meeting to order at 1:00 P.M.

**2. ROLL CALL:**

Present: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Absent: None

**3. PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance was recited.

**4. APPROVE AGENDA:**

*It was moved by Director Kaiserman and seconded by Director Swarbrick to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: November 21, 2019 Board Meeting  
December 12, 2019 Special Board Meeting
- B. Revisions – Standard Operating Guidelines

C. Claim Payments/Deposits:

<u>District Claims Nov. 2019:</u>	<u>District Claims Dec. 2019:</u>	<u>JPA Claim:</u>
\$ 6,000.00	\$1,955.61	\$20,704.61
\$ 2,100.00	\$7,976.11	
\$ 22,238.74	\$8,609.35	
	\$11,390.00	
	\$1,096.00	
	\$147,208.18	
	\$21,070.07	
	\$5,000.00	
	\$16,573.60	

*It was moved by Director Kaiserman and seconded by Director Swarbrick to approve the Consent Calendar with the revision to any additional Standard Operating Guidelines show strike through changes. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Thomas Romero  
Ernie Bean

**7. DEPARTMENTAL MATTERS:**

A. Fiscal Year 2019/2020 Mid Year Budget Review

- Division Chief Paul Dutch

B. Sale of Surplus Equipment

*It was moved by Director Swarbrick and seconded by Director Harper to approve the sale of surplus equipment as presented. The motion was passed by the following vote:*

Ayes: Brunton, Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: None

C. 2020 El Dorado County Fire Objectives and Supporting Goals

- Discussion.

D. Review & Confirm Board Committees

The board voted unanimously to the following:

- Board Chair – Mark Brunton
- Board Vice Chair – Chris Swarbrick
- Add additional committee – Communications & Outreach (Brunton, Gilchrest)

**8. COMMITTEE REPORTS:**

A. Facilities & Equipment

No Report

B. Fire Prevention

Director Gilchrest discussed the Pine Grove Reserve and the Many Oaks Lane communications.

C. Human Resources

No Report

D. Budget and Finance

No Report

**9. CORRESPONDENCE AND COMMUNICATION:**

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.
- 

**10. CHIEF OFFICER QUARTERLY REPORTS:**

Director Brunton brought up a suggestion to have a template for all Captains to use for quarterly reports.

**11. FIRE CHIEF'S REPORT:**

Chief Cordero reported on recent activity in the District and on current events.

**12. BOARD COMMENTS:**

Brunton: No Comment

Swarbrick: Director Swarbrick discussed the issue of insurance rate increases in our District and suggested the Board write a letter to the Governor and the Insurance Commissioner.

Kaiserman: No Comment

Harper: No Comment

Gilchrest: Director Gilchrest stated Cameron Park will be having a wild fire safety day and he would like to see the District participate. Director Gilchrest asked about potentially setting up Director email addresses.

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, February 20, 2020  
2850 Fair Lane Court, Building C, Placerville, CA 95667.

**14. ADJOURNMENT:** *At 2:37 P.M. it was moved by Director Swarbrick and seconded by Director Gilchrest to adjourn and move into closed session; all in favor.*