**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**May 15, 2025**

12:00 Closed Session

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/81644417180>

Meeting ID: 816 4441 7180

One tap mobile

1(669)444-9171

**Fire Chief, Tim Cordero**

**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Significant exposure to litigation pursuant to Gov’t. Code § 54956.9(d)(2) or (3).)

Number of potential cases: (#)

1. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Fire Professional Firefighters Association – Local 3556

Non-Safety Employee’s Association

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:09 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Edmiston,

Absent: Gilchrest

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Ogan and seconded by Director Brunton to approve the agenda with the addition of 6.5 – Report out for Closed Session. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston

Noes: None

Absent: Gilchrest

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: April 17, Board Meeting
2. Policy 2090 – Uniform and Protective Clothing
3. Claim Payments/Deposits:

Dist. Claims: District Deposits:

$7,000.00 $11,592.49

$1,565.00 $91.06

$165.93 $7,780.26

$12,756.41 $8,951.25

$2,978.81 $25.00

$7,310.00 $3,838.64

$5,671.28 $303.79

$131,498.07 $119,209.59

$680.82 $83,279.04

$27,425.98 $5,949.50

$3,494.48

$1,750.00

$26,205.94

$1,680.00

$592,672.08

$164,190.69

*It was moved by Director Brunton and seconded by Director Ogan to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston

Noes: None

Absent: Gilchrest

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No public comment.

1. **REPORT OUT OF CLOSED SESSION:**
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Significant exposure to litigation pursuant to Gov’t. Code § 54956.9(d)(2) or (3).)

Number of potential cases: (#)

Nothing to Report

1. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Fire Professional Firefighters Association – Local 3556

Non-Safety Employee’s Association

*It was moved by Director Brunton and seconded by Director Ogan to approve the agreement with El Dorado County Fire Professional Firefighters Association – Local 3556 pending CalPERS approval. Board authorized the Fire Chief to sign agreement once the language is received. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

**8. DEPARTMENTAL MATTERS:**

1. **Operational –** Resolution 2025-03 – Retirement of Radio Call Sign Division 7710
   * Discuss/Review/Action

*It was moved by Director Brunton and seconded by Director Ogan to approve Resolution 2025-03 – Retirement of Radio Call Sign Division 7710. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Administrative –** Resolution 2025-04 – Recognition of City of Placerville
   * Review/Discuss/Action

Public Comment

Dave Warren

*It was moved by Director Ogan and seconded by Director Brunton to approve Resolution 2025-04 – Recognition of the City of Placerville. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Administrative –** Resolution 2025-05 Recognition of El Dorado Hills Fire Department
   * Discuss/Review/Action

*It was moved by Director Edmiston and seconded by Director Brunton to approve Resolution 2025-05 – Recognition of El Dorado Hills Fire Department. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Administrative –** Resolution 2025-06 – Recognition of El Dorado County Professional Firefighters Local 3556
   * Discuss/Review/Action

Public Comment

Jacob Poganski

*It was moved by Director Ogan and seconded by Director Edmiston to approve Resolution 2025-06 – Recognition of El Dorado County Professional Firefighters Local 3556. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Administrative –** Resolution 2025-07 – Fiscal Year 2025/2026 Preliminary Budget
   * Discuss/Review/Action

*It was moved by Director Edmiston and seconded by Director Brunton to approve Resolution 2025-07 – Fiscal Year 2025/206 Preliminary Budget. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

*It was moved by Director Brunton and seconded by Director Ogan to approve Fiscal Year 2025/206 JPA Preliminary Budget. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Operational –** El Dorado County Fire EMS CQI Updates
   * Discuss/Review/Action

*It was moved by Director Ogan and seconded by Director Edmiston to approve Standard Operating Guideline 2.35, 4.20 and the 2025 ECF CQI plan as presented. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Administrative –** First Addendum to Resolution and Application – LAFCO
   * Discuss/Review/Action

*It was moved by Director Edmiston and seconded by Director Brunton to approve the First Addendum to Resolution and Application - LAFCO. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Administrative –** Post Annexation ECF Board Structure
   * Discuss/Review/Action

*It was moved by Director Edmiston and seconded by Director Brunton to provide direction to staff to proceed with Option 1, which ensures representation from the Diamond Springs Board of Directors. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

Option 1:

* Two(2) member from the current DSP Board would join the ECF Board, establishing a 7-member Boaard.
* Within 60 days of completing annexation, ECF will need to file a new map with the County identifying 7 board divisions.
* Reducing the 7-member Board to a 5-member board in the future would require a vote of the public and creation of a new 5 division map.

1. **Operational –** Deputy Fire Chief Job Description
   * Update

Chief Cordero provided an update on Deputy Fire Chief Job Description.

**9. BOARD MATTERS:**

**10. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman provided an overview on the Budget and Finance Committee meeting that took place on May 13, 2025.

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Brunton stated the Communications & Outreach meeting will be on May 23, 2025.

1. **JPA** (Kaiserman, Ogan)

No Report

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

Director Brunton provided an update on Facilities and Equipment.

1. **Human Resources** (Ogan, Edmiston)

No report.

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero provided an overview on the resent DSP ECF Annexation Working Group.

**11. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.
* Letter from Zoraida Diaz – Fire Chief – Fremont Fire
* The California State Senate Adjournment in Memory of Lucas Shepard

**12. FIRE CHIEF’S REPORT:**

**City of Placerville**

* Assisted the **Placerville Fire Safe Council** during their **Annual Wildfire Safety Event** on April 26th.

Despite the weather, the event saw strong community attendance.

**Joint Powers Authority (JPA)**

* The **DRAFT master contract** remains under review by **County Counsel**. A follow-up meeting may be needed before presentation to the JPA Board.
* **Individual transport agreements** are still in progress as insurance-related issues are being resolved.

**District News & Updates**

**Personnel**

* **Welcoming New Hires**:

Three new employees start on **May 19th**:

* + 2 Firefighter/EMTs
  + 1 Firefighter/Paramedic
* **In Progress**: 1 additional FF/PM is in the pre-employment process.
* **Departure**: 1 FF/PM left for a Bay Area department.

**Staff Transitions**

* **Captain Poganski** officially transitioned into the **Fire Prevention Bureau** on April 21st. Thank you to **Chief Daniels** for overseeing the process.
* **Chief Stirling** is expected to return in the coming weeks to assist in the Bureau.

**Admin Team**

* **DSP Lori Tuthill** retired on **May 2nd**.

The transition of administrative duties is progressing well, distributed among our Admin Team.

* **Welcome** to **Hannah**, our new Admin Support. She is integrating well with the team.

**Community Engagement**

* The District will attend the **Strawberry Community Annual Fire Safety Meeting** on

**Saturday, May 17th at Station 15**.

* **Engine 28** crews will host a second **“Take Your Kid to School in a Fire Truck”** event on **May 22nd** for a family in **Shingle Springs**.

**Training & Equipment Updates**

* **AFG Grant**:
  + First installment received for new SCBAs.
  + Amendment submitted by Chief Daniels for an additional **$44,000** in equipment.
  + New SCBAs are in inventory and training phases before entering service.
* **RT-130 Wildland Refresher Training**:
  + Successfully completed.
  + Led by **Engineer Land**.
* **Swift Water Rescue Training**:
  + Held on **May 12, 14, & 16** at **Henningsen Park**.
  + Coordinated by **Captain Morgan**, **Captain Rose**, and **Captain Vermillion**.

**Technology & Operations**

* The District is preparing to transition from **Radio Mobile** to **Tablet Command** for dispatching.
  + **Chief Daniels** is leading the implementation for **ECF and DSP**.
  + Most county agencies are making the same transition.

**Upcoming Event**

* The **Truck 28 Community Event** at **Red Hawk** is being planned for one of the following dates:
  + **June 14**, **21**, or **28** – Final date to be confirmed.

**13. BOARD COMMENTS:**

Brunton: No Comment

Ogan: No Comment

Kaiserman: No Comment

Edmiston: No Comment

Gilchrest: Absent

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, June 19, 2025.

**15. ADJOURNMENT:**  *At 2:30 P.M. it was moved by Director Ogan and seconded by Director Edmiston to adjourn; all in favor**.*