

**EL DORADO COUNTY FIRE PROTECTION DISTRICT
BOARD MEETING**

July 21, 2022

12:30 Closed Session
1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/83696825434?pwd=V2ttdXlyQUZZWFhzQVptWXkrVmZKQT09>

Meeting ID: 836 9682 5434
Passcode: 030483

One tap mobile
1(669)444-9171

Fire Chief, Tim Cordero

12:15 P.M. OPEN SESSION

PUBLIC COMMENT:

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

No Public Comment

12:30 CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS
Unrepresented Employee: Fire Chief

1:00 P.M. OPEN SESSION

1. CALL TO ORDER:

Director Kaiserman called the meeting to order at 1:00 P.M.

2. ROLL CALL:

Present: Swarbrick, Kaiserman, Brunton, Harper, Gilcrest
Absent: None

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

4. APPROVE AGENDA:

It was moved by Director Brunton and seconded by Director Harper to approve the agenda as presented. The motion was passed by the following vote:

Ayes: Swarbrick, Brunton, Kaiserman, Harper, Gilchrest
Noes: None
Absent: None

5. CONSENT CALENDAR:

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Probationary Firefighter Letter of Unacceptable Performance
- B. Standard Operating Guideline
 - Article 3 – Section 26
 - Article 11 – Section 4
- C. Manipulative Performance Standard:
 - 6-3.645
 - 6-6.600
 - 6-6.601
 - 6-6.604
 - 6-6.645
 - 6-6.650
- D. Minutes: June 23, 2022 Board Meeting

E. Claim Payments/Deposits:

| <u>District Claims FY 21/22:</u> | <u>District Claims FY 22/23:</u> | <u>District Deposits & JE:</u> |
|----------------------------------|----------------------------------|------------------------------------|
| \$82,366.70 | \$15,932.90 | \$7,316.75 |
| \$1,591.04 | \$3,008.00 | \$9,347.40 |
| \$25,654.09 | | |
| \$25,048.93 | | |
| \$33,842.57 | | |
| \$4,801.21 | | |
| \$1,019.16 | | |
| \$838.37 | | |
| \$2,832.38 | | |
| \$48,334.48 | | |
| \$14,386.20 | | |
| \$184,152.76 | | |
| \$124,147.54 | | |

It was moved by Director Brunton and seconded by Director Gilchrest to approve the Consent Calendar as presented. The motion was passed by the following vote:

Ayes: Swarbrick, Brunton, Kaiserman, Harper, Gilchrest
Noes: None
Absent: None

6. CEREMONIAL MATTERS:

- A. Ceremonial Introduction of Arson K-9 Denali

7. PUBLIC COMMENT:

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Angel Ball

8. REPORT OF ACTION TAKEN IN CLOSED SESSION:

A. CONFERENCE WITH LABOR NEGOTIATORS

Unrepresented Employee: Fire Chief

Director Kaiserman stated the Board approved an amendment to Chief Cordero's contract.

9. DEPARTMENTAL MATTERS:

A. Administrative – Ordinance 2022-01 First Responder Fee

- Review and Adopt

Public Comment:

Roger Burger

It was moved by Director Harper and seconded by Director Gilchrest to approve First Responder Fee Ordinance 2022-01 and provide staff direction to begin the implementation process as previously described. The motion was passed by the following vote:

Ayes: Swarbrick, Kaiserman, Brunton, Harper, Gilchrest

Noes: None

Abstain: None

Absent: None

B. Administrative – Advanced Life Support Ambulance Agreement Between El Dorado County Emergency Service Authority and El Dorado County Fire Protection District.

- Review and Approve

It was moved by Director Brunton and seconded by Director Swarbrick to approve the Advanced Life Support Ambulance Agreement Between El Dorado County Emergency Service Authority and El Dorado County Fire Protection District Effective July 1, 2022. The motion was passed by the following vote:

Ayes: Swarbrick, Kaiserman, Brunton, Harper, Gilchrest

Noes: None

Abstain: None

Absent: None

C. **Administrative** - Request for Proposal – Strategic Planning Consultant

- Review

Public Comment:

Lloyd Ogan

The Board provided staff direction to confirm availability for Finch and Associates to attend the next regularly scheduled meeting.

D. **Administrative** – SB361

- Discussion

E. **Administrative** – Resolution 2022-06 – Jomesco Annexation Tax Increment

- Review and Adopt

It was moved by Director Swarbrick and seconded by Director Brunton to approve Resolution 2022-06 – Jomesco Annexation Tax Increment. The motion was passed by the following vote:

Ayes: Swarbrick, Kaiserman, Brunton, Harper, Gilchrest

Noes: None

Abstain: None

Absent: None

10. **BOARD MATTERS:**

11. **COMMITTEE REPORTS:**

Standing Committees:

A. Strategic Planning

No Report

B. Budget and Finance (Kaiserman, Gilchrest)

Director Kaiserman provided a summary of the Budget and Finance Committee Meeting that took place on July 19, 2022.

C. Communications & Outreach (Brunton, Gilchrest)

Director Gilchrest stated they are scheduled to meet on July 28, 2022, at Station 25.

Ad-hoc Committees:

A. Facilities and Equipment (Brunton, Kaiserman)

No Report

B. Human Resources (Swarbrick, Harper)

No Report

12. CORRESPONDENCE AND COMMUNICATION:

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.
- Thank you letters from Division Chief McVay to all individuals that assisted in the Engineer Exam.
- Thankyou letters to Engineer Carson Triggs and Captain Luke Shepard from Interim Fire Chief Chad Stephen.

13. FIRE CHIEF'S REPORT:

Public Comment:

Roger Burger

- JPA:
 - Diamond Springs Fire continues to be unable to staff medic 49, which shut down on July 1st. Medic 28 has been temporarily relocated to Station 48, to provide a second core unit. The JPA is continuing to monitor the call volumes, locations and impacts to the system for additional changes that may be required. Diamond Springs Fire is still operating under their Force Majeure and has not made a final decision regarding Medic 49.
 - The JPA Board and EMSOC are monitoring call volumes on a weekly basis, EMSOC looking for opportunities to make adjustments to the system.
 - The JPA Ad-Hoc Medic Unit Staffing committee continues to move forward with developing a single role and / or hybrid program in the event the system transitions to this model.
- City of Placerville
 - National Night Out is August 2nd, and we will have multiple units/personnel participating in Placerville's NNO event.
- District information
 - The station 17 project continues to move forward, Chief Williams and the project manager are close to going out to bid.
 - We are continuing to work with the USFS regarding the lease at Station 16. The expired lease and staffing challenges for the USFS have resulted in minimal staffing at Station 16.
 - The MOU between Tribal Fire and County Fire has been completed, Chief Lohan is working with the ECC for dispatching updates.
 - The 4th of July fireworks went off smoothly at the Placerville Speedway, thank you Captain Shepard for heading this up.
 - We sent Engine 328 out as part of a strike team to the Electra Fire in Amador County. Crews have all returned, no issues.
 - Our promotional ceremony took place on July 8th for Engineer Chima, Captain Duncan and Division Chief / Fire Marshal Stirling. With the promotion of Engineer Chima, we now have 15 engineers – all engines/shifts staffed, with one additional “acting engineer”.

Thank you to Chief McVay and his cadre for all of the work on getting these exams completed, as well as our engineers for making the position a success for the District. Thank you to Red Hawk Casino and the Shingle Springs Band of Miwok Indians for again supporting our District with hosting this ceremony.

- We are working with retired Engineer Campbell on assistance with CISM/Peer Support. Mike was a founding member of our team at ECF and currently is an instructor for IAFF. Funding is being sought out via grant funds by Mike, working through the Marshall Foundation for Community Health as his potential fiscal sponsor.
- Staff is looking into new software platforms for both our payroll system and accounts payable. Both systems are outdated and need to be replaced.
- Crews recently participated in active shooter training in conjunction with other fire agencies, EDSO was the lead agency.

14. BOARD COMMENTS:

Brunton: No Comment

Swarbrick: No Comment

Kaiserman: No Comment

Harper: Director Harper thanked Captain Poganski for his off-duty rescue.

Gilchrest: Director Gilchrest stated he is so impressed with the digital package and has no need for the paper package anymore. Director Gilchrest stated he wanted to thank Division Chief Stirling for his assistance with the Fire Safe Council in Sierra Rama; with Chief Stirling's assistance they are becoming a Firewise Community.

15. FUTURE AGENDA ITEMS:

Next regularly scheduled Special Board Meeting August 18, 2022.

- 16. ADJOURNMENT:** *At 2:49 P.M. it was moved by Director Gilchrest and seconded by Director Brunton to adjourn; all in favor.*

