**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**May 18, 2023**

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/89897611448?pwd=a0R5U045c0RCcExnM3pCS0FHVmNoQT09>

Meeting ID: 898 9761 1448

Passcode: 281452

One tap mobile

1(669)444-9171

**Fire Chief, Tim Cordero**

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:06 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Absent: None

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Brunton and seconded by Director Ogan to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: April 20, 2023
2. Policy Number: 3030 Fixed Assets Accounting Control
3. Claim Payments/Deposits:

District Claims: District Deposits & JE:

$30,172.61 $5,028.00

$12,891.89

$180,316.00

$657.99

$841.78

$72,481.40

$1,354.99

$63,829.00

$186.00

$18,900.00

$8,999.94

$4,057.08

$15,662.57

$51,279.00

$1,250.00

$123,875.73

*It was moved by Director Gilchrest and seconded by Director Brunton to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

1. **DEPARTMENTAL MATTERS:**
2. **Administrative –** Request for Fee Waiver – Mikhail Venikov
   * Discussion

*It was moved by Director Gilchrest and seconded by Director Brunton to deny the request for fee waiver. The board would like to recognize that they agree with the Ranger Road Mission Statement. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Gilchrest, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** El Dorado County JPA Contract
   * Review and Approve

*It was moved by Director Gilchrest and seconded by Director Brunton to approve the Advanced Life Support Ambulance Agreement between El Dorado County Emergency Service Authority and El Dorado County Fire Protection District effective July 1, 2023, and authorize the Fire Chief to sign the agreement. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Resolution 2023-05 – Fiscal Year 2023/2024 Preliminary Budget.
   * Review and Approve

*It was moved by Director Brunton and seconded by Director Ogan to approve Resolution 2023-05 – Fiscal Year 2023/2024 Preliminary Budget. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Gilchrest, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Resolution 2023-04 – Fiscal Year 2023/2024 Appropriation Limits.
   * Review and Approve

*It was moved by Director Gilchrest and seconded by Director Brunton to approve Resolution 2023-04 – FY 2023/2024 Appropriation Limits. The motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Operational –** Thermal Imaging Cameras Purchase
   * Discuss and Approve

*It was moved by Director Ogan and seconded by Director Gilchrest to approve the purchase of 13 Seek FirePro X TIC’s. The motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **BOARD MATTERS:**
   * 1. Purposed Draft Board Policy 1060
   * Discussion

Draft Policy not provided. Tabled until the June 15, 2023 Board Meeting.

**B**. LAFCO Elections

* + Discussion

The Board unanimously decided to rank Tim White as the first selection and Michael Saunders as the alternate candidate.

**C**. Board Committee Assignments

* + Discussion

New Committee assignments

Standing Committees:

* + Strategic Planning
  + Budget and Finance (Kaiserman, Gilchrest)
  + Communications and Outreach (Brunton, Gilchrest)

Ad-Hoc Committees

* Facilities & Equipment (Brunton, Edmiston)
* Human Resources (Ogan, Edmiston)

**9. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Strategic Planning**

No Report

1. **Budget and Finance (**Kaiserman, Gilchrest)

No Report

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest stated they have not recently met but they do have their July and October meetings scheduled.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Kaiserman)

No Report

1. **Human Resources** (Ogan, Vacant)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero provided an overview of the last DSP ECF Annexation Working Group.

**10. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**11. FIRE CHIEF’S REPORT:**

* JPA:
  + The JPA Board met with consultant Fitch & Associates to review portions of the data in the strategic plan. The document is still being worked on by the consultant.
  + The updated agreements have been approved by the JPA Board and our currently being considered by the transporting agencies fire boards.
* City of Placerville
  + We continue to participate in the City Council meetings, City Staff meetings and various other committee meetings.
  + Our bi-weekly PSB meetings have been put on hold while PBK reviews the Feasibility study completed by Dewberry.
* District information
  + The station 17 project is nearing completion, with an estimated “move-in” date around June 9th.
  + The testing phase of the loaned labor reporting is about completed, we’ll begin the implementation of the payroll software soon.
  + The Image Trend RMS conversion continues to move forward, Captain Lindberg and his cadre are working to complete all the necessary fields for our RMS system, NFIRS and First Responder Fee.
  + Chief Johnson and I will be meeting with LAFCO on May 24th, to review the material from the Fire Summit Ad-Hoc committee.
  + Crews completed their annual Swift Water Training earlier this month. This was a multi- company, multi-department training held in Coloma. Great job by all the crews and the training cadre did an outstanding job! KCRA 3 also came up and did an interview during the training and captured some live footage of the drills.
  + Crews are completing their annual RT-130, wildland fire training drills this week. This is a joint County Fire and Diamond Springs training.
  + Staff has been in communication with the consultant for the Diamond Springs CFD program. The consultant will be making a presentation to the Board at the June Board meeting.
  + On April 29th we participated in the DSP FSC event at Lions Hall in Diamond Springs, on May 20th we will be attending the Strawberry Community Fire Safety Awareness event in the morning and the Greater Cameron Park Fire Safe Council event in the evening.
  + Chief Yaws from Diamond Springs has retired, Chief Stirling is assuming the Fire Marshal duties for both County Fire and Diamond Springs. Our prevention bureau is working with Diamond Springs staff to hire a new Inspector Position for Diamond Springs. With the vacant Chief Officer position Chief Gallagher and I are sharing the secondary chief coverage, 3 on 3 off schedule.
  + County Fire staff will again be providing coverage for the County Fair this year, staffing 2 personnel daily from the fair and utilizing our UTV.
  + Medic 28 is scheduled to transition to a PAO staffing model on May 20th.
  + Station 21 duty side has an issue with the septic system, there may be a collapse in the leach lines. We are working on getting bids for repairs.

**12. BOARD COMMENTS:**

Brunton: No Comment

Ogan: Director Ogan stated he wanted to recognize our employees and what a phenomenal job all crews are doing.

Kaiserman: No Comment

Edmiston: Director Edmiston stated he would be in contact with current board members to meet. Director Edmiston thanked everyone for their support.

Gilchrest: Director Gilchrest provided an update on Senate Bill 660. Director Gilchrest stated he received an email from a Cameron Park constituent. He read the email to the Board.

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting June 15, 2023.

CFD Presentation

**14. ADJOURNMENT:**  *At 4:51 P.M. it was moved by Director Kaiserman and seconded by Director Ogan to adjourn; all in favor**.*