



## Minutes

### FINANCE COMMITTEE MEETING

DATE: September 20, 2022

LOCATION: Station 21

TIME: 1400

### FINANCE COMMITTEE ATTENDEES:

Chief Cordero, Chief Dutch, Director Gilchrest-via Zoom, Director Kaiserman- Committee Chair

Public Attendees: None

1. Call to Order: 1427 hours
2. Roll Call- all attendees present.
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Comments: None
6. Departmental Matters:
  - Monthly Trending of Expenditures vs. Annual Budget- reviewed and discussed by Chief Dutch through the period ending August 31, 2022.
  - Review of 2022/23 Operating Budget- Final Budget to be presented and approved at the next Board of Directors Meeting on Friday September 30.
  - Previous meeting 2022/23 Purchase /Expenditures- Station 16 roof replacement estimate in Kyburz for a composite roof was \$29k. Replacement of two utility trucks estimated at \$56k and \$12k for accessories. Estimate for three Kenwood mobile radios was \$11.4K and is part of the Apparatus Budget.
  - First Responder Fee- The Contract with Whitman is in process.
  - AFG SCBAs Grant- The cost for preparation of the grant with AFG is \$6.5K for 100 SCBAs. The AFG grant will cover up to \$7,400 per SCBA. The split will be determined by the AFG for either an 80/20 or 60/40 grant the balance financed by ECFD.
  - Audio/Video Equipment for meetings at a cost of \$1500 is in the Final Budget.
  - UAL Statement from CalPERS- As of this meeting the new statement had not been published by CalPERS. Director Kaiserman will reach out to CalPERS to get an estimated date when the report will be available
  - Ladder 28 Purchase- Final cost of the ladder truck was \$1.319 million. \$600k was received from the Red Hawk casino, \$600k was received from Development Impact Fees and the balance of \$119k was approved by the Board of Supervisors to be advanced from the Development Impact Fees.
  - GovInvest Accounts Payable Software- GovInvest is working on how to import the data from the County with the assistance of EDCF Administration with the expectation that it will be a seamless transfer of data without the Fire Administration handling the data.

- Payroll Software- The Kronos Ready software will replace the current Access software at a cost of \$9.5k per year, pending the loaned labor configuration.
  - SB 1420- Directors Gilcrest and Kaiserman will continue to meet to develop a strategy on how to proceed with gaining support for a new California Senate/Assembly Bill with other foothill Fire Departments and with support from elected officials. Chief Dutch will prepare a spreadsheet with an estimation of Classic employee UAL payments.
  - Financial Stability Message Campaign- The Communication Committee will continue to proceed to summarize the documents prepared by Chief Dutch concerning financial stability for EDCF based on time available for the committee.
  - Finance Committee Meetings- will move to a quarterly review from monthly based on Chief Cordero verifying with legal counsel as to the procedure for making the change.
7. Adjournment- 1625 hours