

**EL DORADO COUNTY FIRE PROTECTION DISTRICT
BOARD MEETING**

February 17, 2022

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/89625869650?pwd=aEkyUIV5T0hoaW8yVTBaNUl0NkphZz09>

Meeting ID: 896 2586 9650

Passcode: 367476

One tap mobile

1(669)900-9128

Fire Chief, Tim Cordero

1:00 P.M. OPEN SESSION

1. CALL TO ORDER:

Director Swarbrick called the meeting to order at 1:02 P.M.

2. ROLL CALL:

Present: Swarbrick, Kaiserman, Brunton, Harper, Gilcrest

Absent: None

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

4. APPROVE AGENDA:

It was moved by Director Brunton and seconded by Director Harper to approve the agenda as presented. The motion was passed by the following vote:

Ayes: Swarbrick, Kaiserman, Brunton, Harper, Gilcrest

Noes: None

Absent: None

5. CONSENT CALENDAR:

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: January 20, 2022, Board Meeting
- B. Standard Operating Guideline:
 - a. Article 2 Section 34
 - b. Article 3 Section 23
 - c. Article 3 Section 24
- C. Claim Payments/Deposits:

<u>District Claims:</u>	<u>District Deposits:</u>
\$170,797.00	\$18,601.76
\$29,884.03	\$83,609.82
\$4,176.77	\$210,698.10
\$56,621.81	\$4,313.00
\$18,161.53	
\$38,991.35	
\$119,284.97	
\$528.25	
\$112,049.12	

It was moved by Director Brunton and seconded by Director Harper to approve the Consent Calendar as presented. The motion was passed by the following vote:

Ayes: Swarbrick, Kaiserman, Brunton, Harper, Gilcrest
 Noes: None
 Absent: None

6. PUBLIC COMMENT:

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Dane Wadle

7. DEPARTMENTAL MATTERS:

A. Administrative – Station 17 Right of Way

- Board Discussion

Division Chief Williams provided a brief history on the project and the temporary easement access the County is looking for at Station 17.

B. Board of Directors Division Boundaries

The Board provided 2 additional proposals they would like staff to bring back to the next board meeting to review and discuss.

C. Administrative – Station 17 Construction Manager

- Review and Approve

It was moved by Director Harper and seconded by Director Brunton to approve the Fire Chief to enter into an agreement for a Construction Manager for the Station 17 project not to exceed 15% of the total cost of the project. The motion was passed by the following vote:

*Ayes: Swarbrick, Kaiserman, Brunton, Harper, Gilchrest
Noes: None
Abstain: None
Absent: None*

D. Communications – Staffing Campaign / Financial Stability Campaign

- Discussion

It was moved by Director Gilchrest and seconded by Director Brunton to approve the Communications Committee to work with Chief and Communication Manager on a Staffing Campaign and Financial Stability Campaign. The motion was passed by the following vote:

*Ayes: Swarbrick, Kaiserman, Brunton, Harper, Gilchrest
Noes: None
Abstain: None
Absent: None*

E. Operations – Retention and Recruitment

- Nationwide Trends

Public Comment

Jacob Poganski

The HR Committee to meet with the Fire Chief, Union membership and Management.

Board Clerk to send out date selection survey.

At the request of Director Gilchrest, with the approval of Board Chair Swarbrick, the following conversation occurred and is to be included in minutes:

At 1:39:19 Director Gilchrest;

“I’d like to offer Director Swarbrick is um, the network of resources that said they would volunteer their time at low to no cost, um is, I’d like to sit down with to facilitate an introduction with you, so you could meet them and the Chief is welcome to be there as well, but to get a sense of their HRbackground.

Director Swarbrick; 1:39:38;

“Sure”

Director Gilchrest; 1:39:39 states;

“And what they are capable of and then figure out how that ties in with HR Committee, JLMC or what that means. So that’s”

Director Swarbrick; 1:39:40;

“Sure we’ll act on that”

Director Gilchrest; 1:39:41;

Okay

Director Swarbrick; 1:39:42;

Okay, yeah, very good

8. BOARD MATTERS:

A. Website

- Board Member Bio and Information
 - i. Discussion

B. Board Nominations Committee

- Discussion

9. COMMITTEE REPORTS:

Standing Committees:

A. Strategic Planning

No Report

B. Budget and Finance (Kaiserman, Gilchrest)

Director Kaiserman provided a summary of the Budget and Finance Committee Meeting that took place on February 15, 2022

C. Communications & Outreach (Brunton, Gilchrest)

No Report – The committee is scheduled to meet in April.

Ad-hoc Committees:

A. Facilities and Equipment (Brunton, Kaiserman)

Meeting with Division Chief Williams on 2/18/2022 to interview Station 17 Construction Manager.

B. Human Resources (Swarbrick, Harper)

No Report

10. CORRESPONDENCE AND COMMUNICATION:

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.
- Donation from the Gilmore Hero Foundation
- Letter to the Editor from Dr. Weidmer
- CEDAPP Recognition of Station 17 Crews

11. FIRE CHIEF'S REPORT:

- JPA:
 - The contract committee continues to meet with the County, these meetings are taking place at 2-week intervals.
 - The Power Load Gurneys have been ordered, as previously reported, the JPA has been advised of delays due to parts and shipping. We do not have an ETA for delivery at this time.
 - The JPA is working on an overall system analysis at the operations level.
- American Rescue Plan Act:
 - The County has allocated \$500,000 to the Fire Districts within the County. The County Fire Chiefs approved the dispersal methodology, based on staffed engine companies. ECF will receive approximately \$110,000 for qualifying expenses – our focus is replacement of uniforms for our personnel. During the on-going COVID pandemic, crews have been forced to wash uniforms multiple times per shift/tour, which impacts the life span of the uniforms. We are looking at 3-4 pants and 2-3 duty shirts per employee, along with some additional PPE garments for our personnel.
- Hiring Update:
 - Our new group of firefighters has started their in-house orientation under the leadership of Captain Adams. They will be involved in a 3 week training primarily out of Station 23, Oak Hill.
- City of Placerville
 - Continue to work with City staff, attending staff meetings and City Council.
 - Two projects within the City continue to move forward – not final, the possible hotel near Smith Flat and a residential apartment complex off Ray Lawyer.
 - The special City Council / Fire Board meeting is going to be postponed. The group met with Dewberry Consulting on Wednesday and need to make some additional changes to the report. Future date TBD.
 - We will be participating in the Placerville FSC public safety / fire safety event on March 19th, along with multiple agencies.
- District information
 - The District sent an Engine with 3 personnel to the Stockton Fire Department funeral for their fallen Fire Captain.
 - The District completed the FEMA / OES reimbursement process for the Caldor Fire and we have received the funds, approximately \$52,000. The reimbursement was primarily

for overtime costs incurred during the incident. We have one last piece to close out which is our

Administration costs for the process, which is capped at 5% or approximately \$2,600. This should be completed over the next couple of weeks.

- Zoll cardiac monitors, we have paid our 10% match, completed the required “train the trainer” training. Personnel will need to complete the required training before we can disperse them to the stations. The old monitors will be returned to Zoll as a requirement of the grant.
- The district website continues to be improved. Captain Poganski has been working on the flow and appearance of the site. We have also been using the “engage” feature for agenda pushes to those who are signed up.
- We are continuing to evaluate and look to move away from Firehouse RMS to Image Trend. We anticipate bringing the request to the Board in the near future, funding needs to be identified as the ARPA request was not successful.
- The “Draft” MSR’s for the fire districts is up on the LAFCO website. Our district submitted a list of requests for changes in the documents last fall – a lot of the requests were made – we still have concerns over some of the information within the report.
- We have reached out for information from several firms for Strategic Planning, more information should be available next month for the Board to review.
- Water Tender 21 has been moved to Station 19 for a “pilot program” change, this is in response to discussions with our ISO rep. Having the water tender in a staffed station should provide a higher opportunity for response. Chief Lohan has provided information to the crews regarding the temporary change of operations.
- The EDSO Thrive “Back the Badge” will be taking place on March 12th at the County Fairgrounds; they have requested ladder trucks for a flag over the entrance. We will be coordinating with Diamond Springs Truck 49 and Ladder 26 to provide this service.
- We had an incident involving Engine 319 last Thursday, while returning from a call on Clear Creek Road in Pleasant Valley. Clear Creek Rd is mostly a 1 lane road following Clear Creek, while going around a bend in the road, part of the roadway/asphalt broke free, causing the engine to drop down the embankment and roll onto the driver’s side in Clear Creek. We unfortunately had one minor injury to a firefighter, which was treated and released from Marshall ER. The engine was moved to Station 19, and we are coordinating with the insurance company for repairs to the engine. Chief Lohan will be working on a “blue sheet” report for the district with assistance from Cal Fire.

12. **BOARD COMMENTS:**

Brunton: Director Brunton stated he was able to meet with Chief McVay to go over concepts and venues for additional staff training opportunities. Chief McVay to follow up with a staff report.

Swarbrick: No Comment

Kaiserman: No Comment

Harper: No Comment

Gilchrest: Director Gilchrest stated he is pleased with the social media posts on headlines that are directing people to our website to read the articles. He stated it is bringing more traffic to our site and that is a good thing.

13. FUTURE AGENDA ITEMS:

Next regularly scheduled Special Board Meeting March 17, 2022

Board of Director Division Boundaries

14. ADJOURNMENT: *At 3:19 P.M. it was moved by Director Gilchrest and seconded by Director Brunton to adjourn; all in favor*

