**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**October 19, 2023**

1:00 P.M. Open Session

Join Zoom Meeting

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Meeting ID: 839 4221 4453

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**Fire Chief, Tim Cordero**

**12:30 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:35 P.M. CLOSED SESSION**

1. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:04 P.M

1. **ROLL CALL:**

Present: Kaiserman, Edmiston, Brunton, Ogan, Gilchrest

Absent: Ogan

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Edmiston and seconded by Director Ogan to approve the agenda as amended. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Edmiston, Ogan, Gilchrest

Noes: None

Absent: None

1. **EMPLOYEE RECOGNITION:**

* Paramedic Stephen Johnson
* Paramedic Bradley Gates

**6. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: September 21, 2023
2. Claim Payments/Deposits:

District Claims: District Deposits & JE:

$15,688.46 $5,028.00

$1,718.17

$21,240.23

$1,935.00

$54,667.53

$3,417.28

$15,606.48

$19,723.51

$160.00

$17,836.09

$133,436.97

*It was moved by Director Gilchrest and seconded by Director Brunton to approve the Consent Calendar as amended. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Edmiston, Ogan, Gilchrest

Noes: None

Absent: None

**7. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION;**

1. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.

The Board unanimously voted in favor of extending the Fire Chiefs contract for an additional 2 years.

1. **DEPARTMENTAL MATTERS:**
2. **Administrative –** CFD Presentation
   * Discuss and Approve

Presentation from Cathy Dominico.

*It was moved by Director Ogan and seconded by Director Brunton to approve the Goals and Policies document as presented. Staff will assign a corresponding Board Policy Number. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** 2023 Combined Special Tax Report

Receive and File

1. **Operational –** Surplus of Utility Vehicles
   * Review and Approve

*It was moved by Director Ogan and seconded by Director Edmiston to approve Staff recommendation to declare both vehicles as surplus. Authorize staff to auction vehicle #1, 2007 Ford Expedition, 39ECF16. Authorize staff to transfer ownership of vehicle #2, 2009 Ford Expedition, 39ECF16 “as is” via donation to the Mosquito Fire Protection District. In the event Mosquito Fire Protection District opt to not transfer ownership of the vehicle, authorize staff to auction 39ECF16. The motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Ogan, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **BOARD MATTERS:**

**10. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Strategic Planning**

No Report

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman provided an overview of the recent Budget and Finance Meeting.

1. **Communications & Outreach** (Brunton, Gilchrest)

This committee has been pushed to November 2, 2023.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Kaiserman)

No Report

1. **Human Resources** (Ogan, Vacant)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

No Report

**11. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**12. FIRE CHIEF’S REPORT:**

* City of Placerville
  + Capitol Public Finance Group made a presentation to the City Council on our behalf regarding the CFD process we are working on. The Council is familiar with CFD’s in general and I believe it was received well.
  + We are continuing to work with City staff on potential land acquisition for the PSB.
  + Meeting with Senator Alvarado-Gil for the check presentation is still pending.
* JPA
  + The JPA Board awarded the RFP for Medic 89 to El Dorado Hills Fire. The transition deadline is November 15th. EDH and Cal Fire are working through the transition.
  + The JPA Director is recruiting for an admin assistant position with additional discussion on an operations Manager position.
* District information
  + The Make A Wish event was held on October 3rd at Station 28. The event was very well attended by Make A Wish staff, local community members, and surrounding fire agencies. We also had a tremendous show of support at the City Bell Tower with the community, business owners and City Staff.
  + Members from County Fire and Chief Daniels recently completed the prebuild meeting at Pierce Manufacturing for our engines and ladder truck. The estimated timeline for completion is June 2024.
  + The District received an additional $1,200 donation from the Neri Trust account. Staff is working on getting a community sign in place for the Crazy Horse subdivision on our property.
  + 3 of our PAO’s will begin their bridge program to suppression starting October 23rd. They will be assigned to Station 19 for their training.
  + We have 2 FF/PM and 2 PAO’s coming online November 27th, these additional employees will put the district at “full staffing”.
  + Chief Williams is continuing to work with an engineer regarding some of the construction issues at Station 28. The stucco walls and back retaining wall in particular.
  + Crews will be participating in several Halloween events, EDSO Trunk or Treat, Pollock Pines Trunk or Treat and City of Placerville Halloween event.
  + Staff attended the Coloma-Lotus Fire Safe Council meeting on September 25th. Their FSC is interested in becoming a “Fire-Wise” community. The event was well attended, with a lot of good information provided.
  + We had a conversation with the Strawberry FSC personnel, looking forward to their annual community meeting next May.
  + The data request from AP Triton has been completed and submitted. Staff will provide any additional requests as they come in.
  + Staff is working on the edits for the draft Board Policies we received from Diamond Springs Fire.
  + I will be attending the National Fire Academy October 21-28, Chief Gallagher will cover the district during my absence.

**13. BOARD COMMENTS:**

Brunton: No Comment

Ogan: No Comment

Kaiserman: No Comment

Edmiston: Director Edmiston stated he was thankful for the opportunity to be part of the M89 RFP process.

Gilchrest: Director stated he attended a JPA meeting, and it was an eye opener. He stated he is a guest speaker next Wednesday at an event. Director Gilchrest stated he got the opportunity to meet the new JPA Director. Director Gilchrest stated they have 2x1 meeting scheduled with Supervisor Parlin. He stated there will be a Town Hall meeting being held on Number 9th at the Cameron Park Country Club.

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting November 16, 2023.

**15. ADJOURNMENT:**  *At 2:07 P.M. it was moved by Director Brunton and seconded by Director Ogan to adjourn; all in favor**.*