

EL DORADO COUNTY FIRE PROTECTION DISTRICT

STANDARD OPERATING GUIDELINE

ARTICLE 2: ADMINISTRATIVE POLICIES

EFFECTIVE DATE: 10-01-1992

SECTION 8: UNIFORM POLICY

REVISED: 02-20-2020

PURPOSE: To establish uniform standards for District employees and to establish guidelines for wearing the appropriate uniform type.

2.8.1 Uniforms will be divided into the following types: Class A, Class B, Class C, Class D, Class E, and Class H.

2.8.1.1 Class A is the dress uniform. It will be worn when ordered by the Fire Chief. All personnel hired or promoted after 05/01/02 shall obtain a Class A uniform prior to the end of their probationary period.

2.8.1.2 Class B is the duty uniform. It shall be worn by personnel between the hours of 0800 and 1700 or as duty requires before or after said hours. (i.e.: transfers, public meetings, trainings, etc.) For limited exceptions, see "Class C uniforms".

2.8.1.3 Class C is the work uniform. It may be worn to emergency incidents when the wearing of protective clothing is anticipated. It may also be worn during periods of time when the type of work being performed may cause the "Class B uniform" to become soiled. Additionally, the "Class C uniform" may be worn in quarters after 1700 hours. See MOU for further exemptions'.

2.8.1.4 Class D is appropriate civilian clothing to be used when a Class A, B, or C uniform is not required or as directed by a supervisor. (i.e.: attending a class while on duty but not responding to incidents.)

2.8.1.5 Class E is clothing to be worn when participating in the Physical Fitness Program.

2.8.1.6 Class H is the dress uniform worn by personnel performing Honor Guard or Color Guard duties.

2.8.2 **Class A uniform**

2.8.2.1 **FOOTWEAR:**
Polished, black, plain toe Oxford style shoe.

2.8.2.2 **SOCKS**
Black

2.8.2.3 **TROUSERS**
Flying Cross, US Navy Poly/wool or Wool Trouser (color Navy "Black")

2.8.2.4 **BELT**
Black, basket weave, 1 1/2".
Chief officers-plain gold buckle or Gold – County Fire
All others-plain silver buckle or Silver – County Fire

- 2.8.2.5 SHIRT
White, long sleeve, Flying Cross tropical type, Shirts shall have the district patch sewn on both sleeves $\frac{3}{4}$ " from the shoulder seam.
- 2.8.2.6 TIE
Solid black
Chief officers-gold tie bar
All others-silver tie bar.
- 2.8.2.7 BADGE
Chief officers-gold with blue lettering, center emblem is the seal of California. Top banner, appropriate rank, i.e.: "CHIEF". Second banner, "EL DORADO CO.". Third banner, "FIRE DIST.". Fourth banner, badge number, i.e.: "1"
All others-silver badge, gold banners with blue lettering, center emblem is the seal of California
- 2.8.2.8 LAPEL PINS-SHIRT
Chief officers-gold cutouts with appropriate crossed trumpets.
Captains-silver cutouts with two uncrossed trumpets.
Engineer-silver "ENG" cutouts.
All others-silver "F.D." cutouts.
- 2.8.2.9 NAME TAG
Chief officers-gold, metal, $\frac{3}{8}$ " x $2\frac{1}{4}$ ", black lettering.
All others-silver, metal, $\frac{3}{8}$ " x $2\frac{1}{4}$ ", black lettering.
Name tags shall be worn centered over the right pocket, on seam.
Name options:
First name, last name.
First name, middle initial, last name.
First initial, middle initial, last name.
First initial, middle name, last name.
Middle name, last name.
Last name only
- 2.8.2.10 Rank & medical cert. or accreditation below name.
Optional for Chief Officers
- 2.8.2.11 COAT
Flying Cross Naval Officer Double Breasted Coat (color navy "Black")
- 2.8.2.11.1 Coats shall have the district patch sewn on both sleeves $\frac{3}{4}$ " from the shoulder seam.
- 2.8.2.12 BUTTONS
Chief officers-gold with appropriate crossed trumpets.
Captains- silver with two uncrossed trumpets.
All others-silver with "FD".
- 2.8.2.13 LAPEL PINS-COAT
Chief officers-gold, solid with crossed trumpets.
Captains-silver, solid with uncrossed trumpets.
Engineers-silver, solid with horse drawn steamer.
All others-silver, solid with Firefighters scramble. (ladder, pike, helmet, etc.)

- 2.8.2.14 **SLEEVE BRAID**
 On both sleeves, 3" from cuff, braid sewn on outside "half" of sleeve, ¼" separation between braids when appropriate.
 Chief – 1 braid, 2" wide, gold.
 Division Chief– 3 braids, ½" wide gold
 Captains – 2 braids, ½" wide, silver/gray.
 Engineers – 1 braid, ½" wide, silver/gray.
 Firefighters-none.
- 2.8.2.15 **MALTESE CROSS**
 One maltese cross for each 5 years of service will be worn on the left sleeve above the braid(s).
 Chief Officers-Gold
 All others-Silver/Gray
- 2.8.2.16 **DRESS CAP**
 Hankin "Fire Bell Cap" Solid Frame w/cloth band.
- A. Chief officers-white vinyl upper with black brim. Gold band, gold band buttons with appropriate crossed trumpets. Gold district dress cap badge. Option: gold brim scramble.
 - B. Captains-black vinyl upper with black brim. Silver band, silver band buttons with two uncrossed trumpets. Silver/gold banners district dress cap badge.
 - C. Engineers-black vinyl upper with black brim. Silver band, silver band buttons. Silver/gold district dress cap badge.
 - D. All others-black vinyl upper with black brim and band. Silver band buttons with FD. Silver/gold district dress cap badge.
- 2.8.3 **CLASS B UNIFORM**
- 2.8.3.1 **FOOTWEAR**
- A. Black, uniform boot or station shoe. No "sneakers" NFPA compliant
 - B. Optional cold weather –Sorrel type.
 - C. Wildland - black, leather, 8" minimum, lace-up with lug sole and heel. NFPA compliant.
- 2.8.3.2 **SOCKS**
- A. Navy blue, black, or white
- 2.8.3.3 **TROUSERS**
- A. Flying Cross, navy blue uniform style pant; or Work-Rite Midnight Blue uniform style pant; or Flying Cross Wool Uniform style pant – Flying Cross Triple Stitch Style # SFFDTRS-02.
 - B. Must be NFPA 1975 compliant.
- 2.8.3.4 **BELT**
- A. Refer to Class A description, 2.8.2.4.
- 2.8.3.5 **SHIRT**

Chief Officers: White, Flying Cross Tropical type shirt, with clear/opaque buttons, pleated pockets with scalloped style pocket flap and epaulets.

Optional, Navy Blue or Midnight Blue, with dark blue buttons, pleated pockets, and epaulets. Flying Cross 9800 or 9820; Work Rite 700NX45MN or 705NX45MN. Shirt to be worn as a "matched set" with pants listed in 2.8.3.3

Deputy Fire Marshal, same as Chief Officer.

All others, navy blue or midnight blue shirt, with dark blue buttons, pleated pockets, and epaulets. Flying Cross 9800 or 9820; Work Rite 700NX45MN or 705NX45MN. Shirt to be worn as a "matched set" with pants listed in 2.8.3.3

Navy blue and/or Midnight blue shirts must be NFPA 1975 compliant.

All shirts will have the district patch sewn on as described in Sec 2.8.2.5.

2.8.3.6 T-SHIRT

A. 100% cotton, short sleeve, blue, District logo over left chest and rocker design on back. Optional for Chief Officers, approved District Chief Officer Logo.

B. 100% cotton, long sleeve, blue, District logo over left chest and rocker design on back, may be worn under long sleeved Class B uniform shirt.

C. Approved UNION logos as per MOU

The District is not responsible for ordering or distributing the T-shirts.

The station shop steward is the contact person responsible for collecting T-shirt orders from their home station. Those orders will be given to a specific individual chosen by the employees who will be responsible for compiling the individual station orders and for being the single contact with the T-shirt vendor.

2.8.3.7 BADGE

Refer to Sec. 2.8.2.7

2.8.3.8 LAPEL PINS-SHIRT

A. Lapel pins are required for all officers, see Sec. 2.8.2.8.

B. Lapel pins are optional for all other ranks, see Sec. 2.8.2.8.

2.8.3.9 NAME TAGS

Refer to Sec. 2.8.2.9

Optional for Class B:

"Years of Service Pins" to be located on right chest pocket flap, centered over button, under the name tag.

2.8.3.10 Coat

A. Mountain Hardwear, Windstopper Tech Jacket, Black
Jacket shall have patch sewn on left chest, over logo. Patch will be embroidered with "County Fire" and last name of employee.

- a. Optional, rank identification of "Chief, A/C, B/C, Capt., Eng., or FF" may precede last name.
- B. Cold Weather option – navy blue Blauer Gor-Tex jacket with removable hood and liner. Optional badge and name tag.
- C. Navy blue uniform type. Valid through July 1, 2010.
- D. Outer Rain Shell, Mountain Hardwear *EPIC JACKET* or *EXPOSURE PARKA*. Black in color. Optional, County Fire patch, refer to 2.8.3.10 A.

2.8.3.11 HAT

- A. Pro-style baseball, black, Red stitching, outlined with white "COUNTY FIRE", in two lines. Optional last name, in white, on back of hat, i.e.: SMITH.
- B. Navy blue "Trooper cap" for winter weather.
- C. Optional for winter weather, Navy blue or black "beanie" style hat. Stitching to match 2.8.3.11 A.

2.8.3.12 TIE AND/OR DRESS CAP

Maybe worn as an option for special occasions. (i.e.: school programs)

2.8.4 Class C uniforms

2.8.4.1 FOOTWEAR

Refer to Sec. 2.8.3.1.

2.8.4.2 SOCKS

Refer to Sec. 2.8.3.2.

2.8.4.3 TROUSERS

Refer to Sec. 2.8.3.3.

2.8.4.4 BELT

Refer to Sec. 2.8.3.4.

2.8.4.5 T-SHIRT

Refer to Sec. 2.8.3.6.

2.8.4.6 SWEAT SHIRTS (optional with T-shirt)

Navy blue, quarter zip, New York "job shirt" style with or without denim collar and denim elbow patches. *May be worn in place of Class B shirt in inclement weather. Hooded or zip up style are not to be used in place of Class B shirt.

A. Left chest: Approved embroidered "El Dorado County Fire District" logo.

B. Right chest: Name centered above the pocket, block, red in color, using 1/2" size font.

Name options:

1. First name, last name.
2. First name, middle initial, last name.

3. First initial, middle initial, last name.
4. First initial, middle name, last name.
5. Middle name, last name.
6. Last name only

- D. Personnel shall have their rank under their name; rank shall also be block lettering, all capitals, red in color, using a .4" size font.
- E. (Captain, Engineer, or Firefighter)

- D. Chief Officers shall have their rank under their name. Name and rank in gold. (Chief, Assistant Chief, Division Chief, Battalion Chief)

2.8.4.7 HAT

Refer to Sec. 2.8.3.11.

2.8.5 **Class D uniform**

2.8.5.1 CIVILIAN CLOTHING

- A. Appropriate civilian clothes as per supervisor.

2.8.6 **Class E uniform**

2.8.6.1 FOOTWEAR

To be appropriate for the task being performed.
NO BARE FEET.

2.8.6.2 SOCKS

Refer to Sec. 2.8.3.2

2.8.6.3 SHORTS

Required in good condition, all openings must have finished hems.
Gym, running style.
White, navy blue, or gray. NOTE: No prints, solid color only.
Small target logo on left front panel.

2.8.6.4 SHIRTS

Required in good condition, all openings must have finished hems.
A. White, navy blue, or gray. NOTE: No prints, solid color only.

2.8.6.5 SWEAT SHIRTS AND PANTS

Refer to Sec. 2.8.4.6.
Optional for cold weather.
Navy blue, District logo optional.

- 2.8.6.6. All clothing not compliant with a Class B or Class C uniform must be removed prior to responding to a call and the appropriate clothing be put on.

2.8.7 **Class H uniform**

2.8.7.1 FOOTWEAR

Patent leather, black, plain toe oxford style shoe.

- 2.8.7.2 SOCKS
Black
- 2.8.7.3 TROUSERS
Refer to Sec. 2.8.2.3.
- 2.8.7.4 BELT
Black, basket weave, 1 ½", silver buckle.
- 2.8.7.5 SHIRT
White Flying Cross tropical, long sleeve.
Shirts shall have the district patch sewn on both sleeve ¾" from the shoulder seam.
- 2.8.7.6. TIE
Solid black, "4-in-hand" (non clip-on), poly/wool.
- 2.8.7.7 BADGE
Silver badge, gold banners with blue lettering, center emblem is the seal of California Top; banner, "Honor Guard". Second banner, "El Dorado CO. Third banner, "Fire District". Fourth banner, i.e. # 1.
- 2.8.7.8 LAPEL PINS-SHIRT
"F.D." cutouts.
- 2.8.7.9 NAME TAG
Refer to Sec. 2.8.2.9.
- 2.8.7.10 COAT
Refer to Sec. 2.8.2.10.
- 2.8.7.11 BUTTONS
Silver "F.D.".
- 2.8.7.12 LAPEL PINS-COAT
Silver solid with Firefighters scramble.
- 2.8.7.13 SLEEVE BRAID
On both sleeves, 3" from cuff, braid sewn on outside "half" of sleeve. 1 braid, ½ wide, red.
- 2.8.7.14 MALTESE CROSS
One Maltese cross for each 5 years of service will be worn on the left sleeve above the braid. All Maltese crosses to be red in color.
- 2.8.7.15 DRESS CAP
Hankin Fire Bell Cap, Solid Frame w/cloth band. Silver band buttons with "F.D."
- 2.8.7.16 ASCOTS
White or red
White used during Color Guard functions, or when this type of visual effect is needed.
Red used during Honor Guard functions, or when this type of visual effect is needed.

- 2.8.7.17 MOURNING BADGE BANDS
Black, ½" elastic.
Worn diagonally across badge, starting from the wearers upper left (outside)
down to the lower right (inside).
- 2.8.7.18 CITATION CORD
Worn on left side, attached to left shoulder epaulet button.
White cord used during Color Guard functions.
Red cord used during Honor Guard functions.
- 2.8.7.19 GLOVES
White ceremonial, with snap at wrist.
Optional white gloves with gripping bead on palm may be used
for added gripping ability.
- 2.8.7.20 OVERCOAT
Black, "trench coat" style.
Sleeve length should extend ½" beyond the dress coat sleeve.
Coat length should extend 2" beyond the bottom of the knee cap of
the wearer.
- 2.8.8 All career members of the District shall provide themselves with
regulation uniforms within the first week of hire. Personnel receiving
promotions shall provide themselves with regulation uniforms on the
effective date on their promotion.
- 2.8.9 All volunteer members of the District shall provide themselves with
regulation uniforms by the end of their probation.
- 2.8.10 When the uniform is worn, it shall be in an unsoiled condition,
unwrinkled, and completely buttoned with the exception of the upper
most button. No lodge pins, metals, or decorations
shall be worn other than those required by the uniform policy.

Uniform regulations will be established by the Fire Chief and are
subject to change.